

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**January 2, 2018 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Auditor/Treasurer Scott Peters called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, and LeRoy Vonasek present. Others present included Nate Sustad and Environmental Administrator Josh Johnston.

Auditor/Treasurer Peters called for nominations for 2018 Chairperson. Commissioner Kiesow nominated Commissioner Bring as Board Chair for 2018. Commissioner Miller called for nominations to cease and cast a unanimous ballot for Commissioner Bring as 2018 Marshall County Board Chairperson. This motion was seconded by Commissioner Borowicz and unanimously carried.

Commissioner Bring presided over the meeting and called for nominations for 2018 Vice Chairperson. Commissioner Kiesow nominated Commissioner Vonasek as Vice-Chair. Commissioner Borowicz called for nominations to cease and cast a unanimous ballot for Commissioner Vonasek as 2017 Marshall County Board Vice Chairperson. This motion was seconded by Commissioner Miller and unanimously carried.

The Board approved the 2018 - 2019 Natural Resource Block Grant. **M/S/C – Miller, Borowicz (5,0)**

The Board approved a vacation request for 7 days for Assessor Russ Steer. **M/S/C – Miller, Vonasek (5,0)**

The Board approved the January 2, 2018 meeting agenda with additions. **M/S/C – Kiesow, Vonasek (5,0)**

The minutes from the December 19, 2017 meeting were approved with corrections. **M/S/C – Vonasek, (5,0)**

Bids for County Paper for 2018 were opened as follows:

	<u>1<sup>st</sup> Publication</u>	<u>2<sup>nd</sup> Publication</u>
Stephen Messenger	\$3.25/inch	\$5.00/inch
Warren Sheaf	No Bid	\$6.00/inch

The Board awarded the 1<sup>st</sup> publication to the Stephen Messenger and the 2<sup>nd</sup> publication to the Warren Sheaf. **M/S/C – Miller, Borowicz (5,0)**

**RESOLUTION 01-02-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

<b>Auditor Warrants</b>	<b>\$208,151.52</b>
<b>Commissioner Warrants</b>	<b>\$15,395.60</b>

**M/S/C – Vonasek, Borowicz (5,0)**

The Board approved to set the 2018 County Board Regular Meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month at 9:00 a.m. with the exception of Election Day, November 6, 2018, which will be held on Thursday, November 8, 2018, and December 4, 2018, which will be held on Thursday, December 6, 2018, due to conflicts with the Association of Minnesota Counties Annual Conference. The County Ditch Authority and County Board of Health meetings will be held during the Regular County Board Meeting times. **M/S/C – Miller, Kiesow (5,0)**

The Board approved to set the 2018 mileage rate at the IRS recommended rate, currently at 54.5 cents per mile, and meal rates at \$25.00 per day for overnight, out of County travel with receipts. **M/S/C – Kiesow, Miller (5,0)**

**RESOLUTION 01-02-02 – Depository Resolution**

**BE IT RESOLVED**, that the following will be listed as depositories for Marshall County in 2018:

American Federal Savings and Loan – Warren  
American State Bank – Grygla  
United Valley Bank – Argyle  
Border State Bank – Middle River  
Bremer Bank – Warren  
Marshall County State Bank – Newfolden  
Frandsen Bank and Trust – Warren/Oslo  
KodaBank – Stephen  
Magic Fund – Ambec  
Wachovia Bank  
A.G. Edwards  
Wells Fargo

**M/S/C – Miller, Borowicz (5,0)**

The 2018 Beaver Bounty was set at \$50.00 per Beaver with prior approval by the appropriate County Commissioner. **M/S/C – Kiesow, Vonasek (5,0)**

The Board approved to set the 2018 Gopher Bounty at \$0.50 per Gopher. **M/S/C – Borowicz, Miller (5,0)**

The Board reviewed and unanimously approved the following 2018 County Committee appointment listing which will be on file with the Auditor, posted on the bulletin board, and available on the County web site.

**American Disability Administration** Sharon Bring, Scott Peters, Don Aandal or his designee

**Area Agency on Aging Committee** LeRoy Vonasek Alternate: Sharon Bring

**Association of MN Counties Members** Five Commissioners, County Auditor/Treasurer, County Engineer, Director of Social Services

**ATV Trails on Con Con Land** Gary Kiesow, Randy Larson, Jack Beito, Tony Moe, Danny Haack

**Bike Trail Committee** Kenneth Borowicz, Sharon Bring, Ron Ueland, Tom Neibauer, Laura Pikop, Lon Aune, Troy Schroeder

**Building Committee** Josh Johnston, Chris Kujava, LeRoy Vonasek, Lon Aune, Russ Steer, Rodger Haugtvedt, Domita Mack, Jim Duckstad, Scott Peters

**Committee on Health** LeRoy Vonasek

**Community Justice Advisory Committee** Kenneth Borowicz, Jason Boman

**County Agency on Aging** Sharon Bring, Joni Anderson, Shirley Inman, Marcie Kazmierczak, Bernice McKeever, Joyce Magner, Karen Michalski, Caroline Matz

**County Extension Committee** Kenneth Borowicz, Sharon Bring, Scott Peters, East Marshall County - Open - 12/31/2020, Deb Ornquist 12/31/2019, Brad Blawat 12/31/2018, Stephen Area – Open -12/31/2020, Denise Olson 12/31/2019, Kyle Beaudry 12/31/2018

**County Park** Kenneth Borowicz, Sharon Bring, Alisa Tulibaski –term expires 1/1/19, Kristi Eva expires 1/1/19, Jeff Kroll-term expires 1/18/20, Lisa Newton-term expires 1/1/20, Brandon Tougas- term expires 1/1/21

**DNR/Land Issues Committee** Scott Peters, Gary Kiesow, Kenneth Borowicz

**Drug Task Force** Scott Peters, Kenneth Borowicz, Jason Boman, Chris Kujava, Don Aandal, Fran Tougas

**Employee Benefit Committee** Kenneth Borowicz, Scott Peters, Pam Hesse, Liz Dustin, Mark Ellerbush, Alison Wall, Tyler Olson, Rolland Miller, Katie Benson

**Feedlot Committee** Gary Kiesow, Sharon Bring-alternate

**Household Hazardous Waste Joint Powers** Kenneth Borowicz, Rolland Miller-alternate, (Josh Johnston-ex-officio)

**Joint County Natural Resources Board** Gary Kiesow, Scott Peters-alternate  
**Kittson-Marshall Rural Water users** Tom Peterson, Luther Johnson  
**Law Library** Rolland Miller, Don Aandal, Scott Peters, Mandy Rosendahl – Law Librarian  
**MST Watershed Advisory Committee** LeRoy Vonasek, Rolland Miller, Alternates - Sharon Bring, Kenneth Borowicz, Gary Kiesow  
**Mar-Kit** LeRoy Vonasek, Sharon Bring, Kenneth Borowicz, Bob Baird (Ex-officio), (Gary Kiesow & Rolland Miller, alternates)  
**Marshall-Beltrami JD 11** Gary Kiesow, Rolland Miller, Kenneth Borowicz  
**Marshall-Beltrami JD 21** Gary Kiesow, Rolland Miller, Kenneth Borowicz  
**Marshall-Roseau JD 19** Rolland Miller, Kenneth Borowicz, Sharon Bring, Gary Kiesow  
**Marshall-Kittson State Ditch 90** Kenneth Borowicz  
**Marshall-Roseau JD 63** Gary Kiesow  
**Marshall-Kittson JD 27** Kenneth Borowicz  
**Marshall County Affordable Loan Program Committee** Rolland Miller  
**Marshall County Board of Health** All Commissioners  
**Marshall County Board of Adjustment** Josh Johnston-Coordinator, Brad Blawat, Wallace Bengtson, Joseph Ose, Eric Johnson, Don Matz  
**Marshall County Emergency Management Advisory** Josh Johnston, Scott Peters, Jason Boman, Lon Aune, Bob Thompson, Fran Tougas, Mark Jones, LeRoy Vonasek, Leroy Nelson, Heather Lee, Chris Kujava, Stacy Laudal, Jennifer Olson  
**Marshall County Family Service Collaborative** Kenneth Borowicz, (Social Services), Rolland Miller (Corrections), LeRoy Vonasek (NW Mental Health Center)  
**Marshall County Con Con Fund 20 Committee** Scott Peters, Gary Kiesow, Board Chair  
**Marshall County Economic Development** Scott Peters, Sharon Bring, Ken Borowicz, Cindy Anderson, Glen Bergeron, Betty Pikop, Loren Lusignan  
**Marshall County Victim Services Board** LeRoy Vonasek  
**Marshall-Pennington JD 30, JD 13, JD 18** Kenneth Borowicz, Gary Kiesow  
**Medical Examiner** Dr. Mary Sens  
**Middle-Snake-Tamarac River Watershed** Eric Johnson, David Bakke, Roger Mischel, John Nelson, Brad Blawat, Bill Peterson  
**MN Rural Counties** Sharon Bring, Gary Kiesow-alternate  
**Northwest Community Action** Gary Kiesow, Sharon Bring-alternate  
**Northwest Mental Health Center** LeRoy Vonasek, alternate-Rolland Miller  
**Noxious Weeds Appeal Board** Kenneth Borowicz, Virgil Wagner, Neil Kruger  
**NW MN Multi-County Housing & Development Authority** Tammy Johnson  
**NW MN Counties Joint Powers Board of the Red River Basin in MN** Gary Kiesow  
**NW Private Industry Council** Mary Jo Larson, Virginia Kiviaho  
**NW Regional Development Arts Council** Betty Pikop, Amy Filpula  
**NW Regional Development Commissioner- Region 1** Gary Kiesow, Kenneth Borowicz-alternate  
**NW Regional Library** Connie Moe, Ralph Swenseid, Heidi Timm  
**NW Regional Communications Board** Gary Kiesow, Kenneth Borowicz-alternate  
**NW Regional Communications Advisory Committee** Josh Johnston, Steve Johnson  
**Personnel Policy Committee** Rolland Miller, LeRoy Vonasek, Bev Lydeen, Chris Kujava, Jason Boman, Don Aandal, Scott Peters, Lon Aune  
**Quin County Advisory Board** Fran Tougas  
**Quin County Board of Health** Kenneth Borowicz, Alternate-Sharon Bring  
**Recorder's Compliance Committee** Bev Lydeen, Russ Steer, Scott Peters, Rolland Miller, Lon Aune  
**Red Lake Watershed Board** LeRoy Ose  
**Red River Valley Development Association** Curt Haugen  
**Regional Development Transportation Advisory and Bridge Committee** Lon Aune, Sharon Bring, Rolland Miller-alternate  
**Regional Land of the Dancing Sky** LeRoy Vonasek, Kenneth Borowicz-alternate  
**Safety Committee** Rodger Haugtvedt (coordinator), Scott Jorgenson, Steve Johnson, Domita Mack, Don Aandal, Chris Kujava, Lisa Sorenson, Korina Longsdorf  
**Technology Committee** Sharon Bring, Scott Peters, Jeff Radeke, Leanne Novacek, Liz Dustin, Bev Lydeen, David Lansing, Jim Duckstad, Josh Johnston, Domita Mack  
**Tri-Valley Opportunity Council** LeRoy Vonasek, Domita Mack  
**Veterans Service Officer** Brett Brandon Assistant: Domita Mack

**Water Resources Advisory Committee** Josh Johnston-Coordinator, Gary Kiesow, Rolland Miller, Lon Aune, Julian Stusynski, Danny Thorstad, Jason Hillman, Joel Praska, Matt Waterworth, LeRoy Ose, Brett Brandon, Mildred Klamar, Joel Heuner, Craig Mowry, Denise Oakes, Matt Fischer, Corey Hanson, Stephanie Klamm

**Wellness Committee** Lisa Sorenson, Cindy Anderson, Krista East, Sam Winger

**M/S/C – Vonasek, Miller (5,0)**

The Board will consider changes as needed to the committee list throughout 2018.

County Veteran Services Officer Brett Brandon addressed the Board and received approval to purchase a scanning program from Information Systems Corporation for \$9,690.

**M/S/C – Vonasek, Miller (5,0)**

County Engineer Lon Aune addressed the Board and reported on the following:

1. National County Engineers Conference – April 22-26<sup>th</sup> in Wisconsin Dells – Engineer attendance was approved. **M/S/C – Vonasek, Borowicz (5,0)**
2. Road Grader replacement discussion
3. Con Con Fund request review for Highway Department
4. Bid Letting Feb 6 – County Road 104
5. Bid Letting February 20 - Bridge on County Road 100
6. Update on filling open Highway Sign Maintenance position
7. The Highway Department was authorized to consider the approval of overweight loads for construction material haulers as permitted by state law. **M/S/C – Kiesow, Miller (5,0)**

The Board set the following Minnesota Rural Counties priority list:

1. Support County Relief for Potential Tax Court Success by Utilities Challenging Department of Revenue Assessment Values
2. Support a long-term Transportation Dedicated Funding Package
3. Mental Health Bonding Proposal
4. Capital Investment Projects – Workforce Housing
5. Buffer Establishment Funding

The Board discussed Property Cleanup criteria and established three areas of concern.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Kiesow	Northwest Community Action, Red River Basin Executive
Board Phone Meeting	
Miller	Van’s Retirement
Vonasek	County Highway Christmas

Auditor Treasurer Peters presented the following in his report:

1. December and Year-End Ditch Report
2. Year End Budget vs Actual Costs for 2017
3. Audit information completion for 2015
4. Enbridge Correspondence
5. Smarter HSA- Universal Life Savings Account – The Board approved to include the Smarter HSA Universal Life Savings Account as an allowable voluntary benefit option for county employees. **M/S/C – Kiesow, Miller (5,0)**

The meeting was adjourned at 11:59 a.m. by Chairperson Bring.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER

