

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
January 15, 2019 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Jim Duckstad, Deputy Auditor/Treasurer Sam Winger and Auditor/Treasurer Scott Peters present.

Veteran Services Officer Brett Brandon met with the Board and submitted a letter requesting extended sick leave for surgery up to six months, to utilize FMLA leave if needed and to additionally request sick time donation as eligible for office assistant Domita Mack. Mr. Brandon requested utilizing Sue Peterson on a temporary fulltime basis to provide coverage for his office. The Board approved the leave of absence and sick time donation as needed for Ms. Mack and to utilize Ms. Peterson as a temporary fulltime position to cover this absence as needed at a rate of \$18.66 per hour. **M/S/C – Bring, Borowicz (4,0)**

The Board approved the January 15, 2019 meeting agenda with additions. **M/S/C – Bring, Duckstad (4,0)**

The minutes from the January 8, 2019 meeting were approved with corrections. **M/S/C – Duckstad, Borowicz (4,0)**

RESOLUTIONS 01-15-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants	\$526,088.47
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M/S/C – Bring, Borowicz (4,0)

RESOLUTION 01-15-02

PER DIEMS	
Kenneth Borowicz	\$300.00
Sharon Bring	\$240.00
Gary Kiesow	\$300.00
Domita Mack	\$60.00
Rolland Miller	\$360.00
LeRoy Vonasek	\$60.00

Total	\$1,320.00
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M/S/C – Borowicz, Duckstad (4,0)

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit, Marshall County Park
Bring	Mar-Kit, Marshall County Park
Kiesow	Mar-Kit, Northwest Regional Development Commission

Social Services Director Chris Kujava met with the Board.

General Business

- A. Government Shutdown – effects on local programs was discussed
- B. Northwestern Mental Health Center – Contract Discussion

Personnel

- A. Mr. Kujava introduced new employees Account Tech/Case Aide Deanna Swendseid and Child Protection Social Worker Kylie Ogorek to the Board. The Board welcomed Ms. Swendseid and Ms. Ogorek to County employment and wished them well in their positions.
- B. Marion Pagnac will be retiring as of March 29, 2019. The Board thanked Ms. Pagnac for her many years of service with Marshall County Social Services and wished her well in retirement. **M/S/C – Borowicz, Duckstad (4,0)**

Director’s Administrative Report

- A. Year End Budget Report
- B. Quarterly Report
- C. Out of Home Placement Report
- D. Data Privacy Signature Sheets were provided

Authorizations

Case Activity, Bills of \$162,450.09 and Director Actions received Board approval.

M/S/C – Bring, Borowicz (4,0)

The Board met with SWCD representatives Stuart Nordling, Wallace Bengtson, Brad Berg, Darren Carlson, Dan Thorstad, County Highway Engineer Lon Aune, Marshall County Environmental Administrator Josh Johnston and Board of Water and Soil Resources Board Conservationist Matt Fischer to discuss One Watershed One Plan Project Management and Coordination. Buffer Enforcement and Compliance Check Management was also discussed.

The Board met with Highway Engineer Lon Aune. Review of a Property Cleanup parcel in Gatzke was reviewed.

Auditor-Treasurer Peters provided the following for his report:

- 1. 2018 Budget/Expenditure Review
- 2. Con Con Disbursement Resolution Consideration
- 3. December 2018 and End of Year Ditch Reports
- 4. 2019 Ditch Assessment Resolution Consideration
- 5. Property Cleanup Update
- 6. Lost Warrant Resolution Consideration
- 7. Five Year Financial Report
- 8. The Board set the 2019 County Board of Appeal and Equalization Meeting for June 18, 2019 at 6 pm. **M/S/C – Bring, Duckstad (4,0)**
- 9. Data Practice Requests Update
- 10. The Board appointed Marilee Marty from Stephen to the Council on Aging Board. **M/S/C – Bring, Borowicz**
- 11. The Board approved the Region 8 Minnesota Association of Assessor Officers (MAAO) Policy that was adopted on 1/11/2019 regarding linking Agricultural Homestead Properties as Marshall County Assessment Policy. **M/S/C – Bring, Duckstad (4,0)**

RESOLUTION 01-15-03

BE IT RESOLVED, Marshall County Officials are directed to cancel a lost warrant #285630 dated November 20,2018 issued to Mitchell Benson in care of Debra Benson, in the amount of \$129.00.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number.

M/S/C – Bring, Borowicz (4,0)

RESOLUTION 01-15-04

WHEREAS, Minnesota Statute 84A.51, Subd. 4 allows for 30% of the funds received by a County from the State Consolidated Account from State lands in a County’s Consolidated Conservation Area to be apportioned to a County Development Fund, which is created and expenditures from which are directed by the County Board for the rehabilitation and development of the portion of the County within the conservation area, and

WHEREAS, Marshall County accepts applications for disbursement of these funds anytime between January 1st through December 31st of a fiscal year and reviews all applications annually in January of the following year by a County established Con Con committee, and

WHEREAS, the Con Con committee reviews and makes funding recommendations to the County Board for consideration at the second regular meeting of the County Board,

THEREFORE BE IT RESOLVED, that the following appropriations from the County Development Con Con Fund are hereby approved by the Marshall County Board:

MRTL Living at Home Program	Medical Transportation	\$2,500
Grygla City	Resurface Tennis Courts	\$6,000
Grygla/Gatzke Food Shelf	Food Supplies	\$2,000
Agder Township	Gravel – Road Maintenance	\$5,000
Moylan Township	Gravel – Road Maintenance	\$5,000
Huntly Township	Gravel – Road Maintenance	\$5,000
Grygla Senior Program	Program Expenses	\$5,000
Gatzke Senior Program	Building Repairs	\$1,000
Marshall County Highway Department	Snow Plow Wheel Kits	\$5,200
Grygla Fire	Radio Upgrades	\$10,000
Grygla Community Center	Operating/Maintenance Costs	\$8,000
Grygla Early Childhood Family Education	Book Costs	\$2,000
Total		\$56,700

M/S/C – Bring, Duckstad (4,0)

RESOLUTION 01-16-05

BE IT RESOLVED, that the following ditches be levied for the **2019** payable tax year.

Middle-Snake-Tamarac WTSD

County #39	1039	\$1,244
County #39 Improve	1139	\$1,073
Judicial #1	9001	\$20,484
Judicial #14	9014	\$29,516
Judicial #15	9015	\$42,230
Judicial#16	9016	\$4,646
Judicial #17	9017	0
Judicial #20	9020	\$35,323
Judicial #21	9521	\$1,399
Judicial #24	9024	\$247
Judicial #25-1	9125	\$15,546
Judicial #25-2	9225	\$2,832
Judicial #28	9028	\$11,198
Judicial #29	9029	\$55,947
PL 566 Maintenance	6661	\$17,480
PL 566 Rebuild	6662	\$3,380
State #3	5003	\$11,812
Watershed #2	9002	\$401
Watershed #4	1004	\$968
Watershed #7	1704	\$1522
Watershed #7 Imp		\$570

Red Lake WTSD

State #83	5183	\$25,850
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Roseau WTSD

State #51	5051	\$642
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Two River WTSD

Judicial #3	9003	\$1,600
Judicial #10	9010	\$2,000

Commissioner District #1

County #8	1008	\$3,000
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Commissioner District #3

County #7	1007	\$6,000
County #10	1010	\$2,000
County #12	1012	\$6,000
County #14	1014	\$2,000
County #16	1016	\$6,000
County #42	1042	\$6,000
County #43	1043	\$6,000
County #45	1045	\$6,000
County #45 BR 1	1145	\$5,000
County #45 BR 2	1245	\$5,000
State #2	5002	0
State #90	5090	\$3,557
Judicial #8	9008	\$2,500
Judicial #9	9009	\$6,000
Judicial #27	9027	\$10,000

Commissioner District #5

County #2	1002	\$10,000
County #6	1006	\$192
County #15	1015	\$3,000
County #20	1020	\$20,000
County #24	1024	\$2,300
County #25	1025	\$7,500
County #27	1027	\$8,000
County #28	1028	\$6,000
County #30	1030	\$5,500
County #31	1031	\$3,000
County #32	1032	\$10,000
County #33	1033	\$4,000

County #22	1022	\$5,000
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Commissioner District #2

County #3	1003	\$10,000
County #13	1013	\$3,000
County #21	1021	0
County #38	1038	\$10,000
County #41	1041	\$5,000
County #44	1044	\$5,000

Commissioner District #4

County #18	1018	\$3,000
County #23	1023	\$2,000

2019 _____
Ditch _____
Resolution _____

County #35	1035	\$2,000
County #40	1040	\$2,000
County #46	1046	\$2,000
County #20 Lat 1 & 2	1120	\$1,827
State #83	5083	\$2,000
Judicial #11	9011	\$50,000
Judicial #13	9013	\$1,000
Judicial #18	9018	\$1,000
Judicial #19	9019	\$10,000
Judicial #19 Lateral	9519	0
Judicial #23	9023	\$7,500
Judicial #30	9030	\$1,000
Judicial #63	9063	\$1,500
Judicial #11 BR 55	9111	\$1,500
Judicial #21 Beltrami	9121	\$30,000
Judicial #11 BR 172	9211	\$1,000
Judicial #11 BR 179	9311	\$2,000

M/S/C – Duckstad, Bring (4,0)

The meeting was adjourned at 12:02 p.m. by Chairperson Kiesow.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER