

**OFFICIAL PROCEEDINGS  
MARSHALL COUNTY BOARD OF COMMISSIONERS  
February 20, 2018 9:00 A.M.  
Marshall County Boardroom**

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Auditor-Treasurer Scott Peters.

The Board met with landowner Loren Zutz during open forum to discuss management and legal concerns regarding the Middle Snake Tamarac Watershed District.

The Board approved the February 20, 2018 meeting agenda with additions. **M/S/C – Vonasek, Borowicz (5,0)**

Social Services Director Chris Kujava met with the Board.

**General Business**

- A. Northwest Mental Health Center Service Count Report
- B. Home and Community-Based Services Lead Agency (Waiver) Review – Mr. Kujava thanked his staff for their hard work with this positive review.

**Personnel**

The Board approved the hiring of Ben Thorstad as Eligibility Worker at B 32, Step One. **M/S/C – Vonasek, Miller (5,0)**

**Director's Administrative Report**

- A. 2017 Christmas/Volunteer Report – Mr. Kujava thanked all employees, volunteers, and charitable donors for a job well done with this successful program.
- B. Social Services Expenditures and Grant Reconciliation Report

**Authorizations**

Case Activity, Bills of \$114,235.18, and Director Actions received Board approval.

**M/S/C – Borowicz, Miller (5,0)**

The minutes from the February 6, 2018 meeting were approved with corrections. **M/S/C – Kiesow, Borowicz (5,0)**

**RESOLUTIONS 02-20-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

<b>2/7/2018</b>	<b>\$1,178,101.00</b>
<b>2/8/2018</b>	<b>\$6,661.58</b>
<b>2/15/2018</b>	<b>\$75,277.85</b>

**Commissioner Warrants**

**\$135,593.21**

**M/S/C – Borowicz, Miller (5,0)**

**RESOLUTION 02-20-02**

PER DIEMS

Kenneth Borowicz	\$120.00
Sharon Bring	\$180.00
Gary Kiesow	\$120.00
LeRoy Vonasek	\$60.00
<b>Total</b>	<b>\$480.00</b>

**M/S/C – Kiesow, Miller (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit
Bring	Mar-Kit, Living at Home Network/Legislature Phone Meeting
Kiesow	Northwest Regional Development Commission, Northwest Community Action, One Watershed One Plan
Miller	Law Library
Vonasek	Mar-Kit, Area Agency on Aging, Tri-Valley

Colonial Life Representatives Dan Snyder and Jody Twete met with the Board to provide a benefit and cost report of their products offered. The Board approved to add Colonial Life as a Voluntary County Benefit Option and allow employees time to meet with representatives. **M/S/C – Vonasek, Borowicz (5,0)**

County Engineer Lon Aune addressed the Board.

Bids were opened on project SP 045-598-023 – Bridge Northwest of Alvarado on County Road 100.

Swingen Construction	\$899,650.50
Korby Contracting Co Inc	\$712,407.45
Robert R. Schroeder Construction, Inc.	\$817,040.06

Bids will be reviewed and final award to be considered at the next Board meeting.

The following resolutions were considered by the Board.

**RESOLUTION 02-20-03**

BE IT RESOLVED, that the County Auditor be authorized to call for bids for:

1. SAP 045-605-027 – CSAH 5 Mill and Overlay, curve to CSAH 1.
2. SAP 045-612-016 – CSAH 12 Mill and Overlay, Pennington County Line to CSAH 7.
3. SAP 045-636-005 – On CSAH 36 Mill and Overlay, Polk County Line to CSAH 14.

BE IT FURTHER RESOLVED, that the County Auditor be authorized to set the time and date for receiving bids to comply with existing publication laws. **M/S/C – Miller, Vonasek (5,0)**

**RESOLUTION 02-20-04**

WHEREAS, the County of Marshall is planning to implement County State Aid Street Project(s) in 2018 which will require State Aid funds in excess of those available in its State Aid Regular Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date <u>February 20, 2018</u>	<u>\$2,718,468.00</u>
Less estimated disbursements:	
Project # <u>SAP 045-612-016</u>	<u>\$1,595,831.00</u>
Project # <u>SAP 045-605-027</u>	<u>\$888,100.00</u>
Project # <u>SAP 045-636-005</u>	<u>\$877,705.00</u>

Bond Principle (if any)	\$0.00
Project Finals (overruns-if any)	\$0.00
Other _____	\$0.00
Total Estimated Disbursements	\$3,361,636.00
Advance Amount (amount in excess of acct balance)	\$643,168.00

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Marshall in an amount up to \$643,168.00 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County from future year allocations until fully repaid.

**M/S/C – Vonasek, Borowicz (5,0)**

Mr. Aune provided information on the Motor grader Replacement Plan Budgeting, Drainage Conference from February 15 in St. Cloud, the Legislative Conference beginning 2/28/18, and buffer law compliance issues.

The Board met with Middle Snake Tamarac Watershed Manager Eric Johnson. Mr. Johnson read a letter listing concerns he has as a manager of the watershed. Mr. Johnson indicated he wants to step down as Middle Snake Tamarac Watershed Board Manager and asked the Board to consider accepting his resignation. The Board will review this further at the next meeting.

Loren Zutz met with the Board with continued watershed concerns.

Auditor-Treasurer Peters provided the following for his report:

1. 5 Year Financial Report
2. Forfeited Tax/Mobile and Personal Property Tax Update
3. Investment Update
4. Conference Update
5. Approval of Board attendance at Annual Township Association Meeting was given. **M/S/C – Miller, Vonasek (5,0)**
6. Legislative Action Discussion – Buffer easement costs, Enbridge lawsuit, and Con Con past payment plan were covered
7. The Board appointed Roger Nelson from Stephen and Ryan Griffen from Adgar Township to the Marshall County Extension Committee. **M/S/C – Kiesow, Borowicz(5,0)**
8. The Board approved use of compliance funds for ESRI Maintenance for \$1,500 and for a Parcel Drafter from ProWest for \$1,940.66. **M/S/C – Vonasek, Borowicz (5,0)**

The meeting was adjourned at 1:45 p.m. by Chairperson Bring.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER