

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**March 21, 2017 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Commissioner Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, LeRoy Vonasek, and Auditor/Treasurer Scott Peters.

The Board unanimously approved the March 21, 2017 meeting agenda with additions.  
**M/S/C – Kiesow, Vonasek**

The minutes from the March 2, 2017 Public Hearing were unanimously approved.  
**M/S/C – Vonasek, Borowicz**

Sheriff Jason Boman and Chief Deputy Jon Tinnes addressed the Board. An update on the Polk County shooting incident on 3/20/17 was discussed. Sheriff Boman indicated that this event made it clear to his department the need to update our radio system to the 800 system as they could not communicate directly at all with other departments during this incident. Safety is a concern that needs to have precedence and should be addressed as soon as possible. Mr. Boman will look at all funding options, including use of 911 funds, but would like to move forward with this project. The total cost will be \$91,669.70. The Board unanimously approved to move forward with the radio system upgrades. **M/S/C – Vonasek, Borowicz**

Social Services Director Chris Kujava met with the Board.

**General Business**

Updates for the Minnesota Association of County Social Services Administrators (MACSSA) Legislation, the Building Project, Cabinet Partitions, and a 2016 year in review for the Land of the Dancing Sky Area Agency on Aging were shared.

**Licensing and Contracts**

Unanimous Board approval was given to the Northwest Mental Health Contract.  
**M/S/C – Kiesow, Vonasek**

**Authorizations**

Case Activity, Bills of \$109,996.87 and Director Actions received unanimous Board approval. **M/S/C – Vonasek, Kiesow**

Maintenance Engineer Rodger Haugtvedt addressed the Board to discuss the boiler and building issues. Mr. Haugtvedt has quotes on replacement or repair of the leaking boiler. Replacement would cost \$99,750.00. Repairs would total \$6,035.00, if parts can be obtained. Rodger is recommending system replacement as he feels a fix may not work properly and that the system would still be susceptible to the same issues. The Board authorized to accept the quote from Johnson Controls to replace the boiler system for \$99,750.00. **M/S/C – Borowicz, Vonasek**

Mr. Haugtvedt indicated that the contractor that was to provide the berm and window repairs will not be able to meet this obligation this year. The second lowest quote was \$13,000 higher. The Board would like to wait on the berm/window project and utilize those funds for the boiler replacement this year.

Resident Marlin Mattson met with the Board to continue his discussion regarding his concerns on safety issues on County Road 28 east of Newfolden with the curvature of the road by his driveway. Engineer Lon Aune was also present for this discussion. Mr. Mattson would like to see the road straightened out during the resurfacing project. Mr. Aune will be addressing this with signage and feels the sightlines are adequate in this area from a safety

perspective. Mr. Mattson has a concern with the rise of the road from his property to the County road. Mr. Aune indicated that an widened road inlet can be placed on his crossing during this project.

Highway Engineer Lon Aune addressed the Board.

**RESOLUTION 03-21-01**

BE IT RESOLVED, that the County Auditor be authorized to call for bids for:

SAP 045-660-004 – Mill, Overlay, and Curb and Gutter on CSAH 60,  
from CSAH 47 to CSAH 6 in the City of Middle River.

BE IT FURTHER RESOLVED, that the County Auditor be authorized to set the time and date for receiving bids to comply with existing publication laws. **M/S/C – Bring, Kiesow** All Commissioners voted in favor of Resolution 03-21-01.

**RESOLUTION 03-21-02**

BE IT RESOLVED, that the County Auditor be authorized to call for bids for:

SAP 045-661-003 – Mill, Overlay, and Curb and Gutter on CSAH 61,  
from TH 1 to Sixth Avenue in the City of Oslo.

BE IT FURTHER RESOLVED, that the County Auditor be authorized to set the time and date for receiving bids to comply with existing publication laws. **M/S/C – Vonasek, Borowicz** All Commissioners voted in favor of Resolution 03-21-02.

**RESOLUTION 03-21-03**

BE IT RESOLVED, that Marshall County does accept all bids for equipment rental as listed:

- |                                 |                               |
|---------------------------------|-------------------------------|
| Anderson Brothers Construction  | Art Laudal & Sons, Inc        |
| Beito Repair                    | Blawat Construction, Inc      |
| Blue Sky Blading                | Brummund Excavating LLC       |
| Conn Trucking LLC               | Davidson Construction, Inc    |
| Dannie Jarshaw                  | Garry Gravel                  |
| Gowan Construction, Inc         | Higher Ground                 |
| Holter Repair & Trucking        | Holthusen Construction Co.    |
| Jeff Olson Construction         | K & K Trucking Inc            |
| Lunke’s, Inc                    | Moses Valley Road Maintenance |
| Nelson Excavating               | Olson Construction            |
| Paul Reiersen Excavating        | R.J. Zavoral & Sons, Inc      |
| Simmons Contracting             | Thygeson Construction, Inc    |
| Triple D Construction & Leasing | Weleski Excavating LLC        |
| Wright Construction, TRF        |                               |

**M/S/C – Borowicz, Kiesow** All Commissioners voted in favor of Resolution 03-21-03.

The Highway Maintenance Supervisor position wage scale was revisited. Mr. Aune indicated that the band for this position should be at a C-52, not C-43, due to its supervisory functions. To follow the wage policy the Board has established, Mr. Aune recommends making this adjustment. The Board unanimously approved to adjust this positions band to C-52, effective immediately. **M/S/C – Kiesow, Bring**

March 31<sup>st</sup> has been named as the date for counties to decide on becoming the enforcement authority of the buffer law. Counties that Mr. Aune has corresponded with are waiting until after this legislative session to make their decision concerning this. By not making a decision by March 31 does not jeopardize a counties ability to make this decision at a later date.

SWCD employee Darren Carlson and BWSR employee Matt Fischer appeared before the

Board. Mr. Fischer indicated that the deadline for making a decision as to assuming enforcement jurisdiction authority regarding the buffer law is a soft date and that needs to be made 60 days prior to implementation of becoming the enforcement authority. Mr. Fischer provided updates on buffer law procedures and processes.

Nancy Ramon, Tri-Valley, addressed the Board to discuss MN Housing and Finance Agency Family Housing Prevention and Assistance Program authorization. The Board unanimously passed the following resolution for this authorization.

**RESOLUTION 03-21-04**

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and,

WHEREAS, Tri-Valley Opportunity, Inc. in the nine-county region of northwest Minnesota has developed an application for the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program; and

WHEREAS, Tri-Valley Opportunity Council, Inc. have demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program;

NOW, THEREFORE, be it resolved that Tri-Valley Opportunity Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available though the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program in the county of Marshall, in Minnesota. **M/S/C – Borowicz, Vonasek**

The minutes from the March 7, 2017 meeting were approved with corrections. **M/S/C – Kiesow, Borowicz**

**RESOLUTION 03-21-05**

PER DIEMS

Leroy Vonasek	\$300.00
Rolland Miller	\$60.00
Gary Kiesow	\$360.00
Sharon Bring	\$300.00
<b>Total</b>	<b>\$1,020.00</b>

**M/S/C – Borowicz, Vonasek**

Resolution 03-21-05 received unanimous Board approval.

**RESOLUTIONS 03-21-06**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

**Auditor Warrants -0-**

**Commissioner Warrants**

<b>03-21-17</b>	<b>\$ 276,343.74</b>
<b>03-21-17</b>	<b>\$ 63,610.04</b>
<b>03-21-17</b>	<b>\$ 46,386.83</b>

**M/S/C – Vonasek, Kiesow**

Resolution 03-21-06 received unanimous Board approval.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit
Bring	Marshall County Annual Township Meeting, Mar-Kit, Minnesota Rural Counties, West Valley Annual Township

Kiesow	Meeting Marshall County Annual Township Meeting, Northwest Regional Emergency Communication Board, NWRDC, Five Township Annual Meetings
Vonasek	Marshall County Annual Township Meeting, Tri Valley, Land of the Dancing Sky Area Agency On Aging, Mar-Kit

Auditor Treasurer Peters presented the following in his report:

1. 2017 Tax Update – statement will be mailed out next week
2. Township Meeting Discussion
3. 4 H Discussion – asking for extension committee recommendations
4. MST Watershed Public Hearing follow-up – letter has been sent to the watershed with no further correspondence from the watershed
5. Consider Appointment to Council on Aging – Unanimous approval was given to appoint Caroline Matz to the Council on Aging, replacing Marlene Sommers. **M/R/C – Borowicz, Vonasek**
6. MNRRVDA Invitation and Correspondence
7. Five Year Financial Report
8. Beltrami County Veteran Home Funding – Marshall County is not interested in participating at this time
9. Legislative Update
10. MST Watershed Manager Consideration – on hold for now
11. Feedlot Duty Discussion
12. Snowmobile Trail Sponsor resolution
13. Enbridge – Buffer Law Resolutions Review

The Board unanimously congratulated and thanked all Social Service staff for their positive efforts on receiving a commendation letter from the Department of Human Services for perfect performance in meeting DHS financial reporting requirements in 2016. **M/S/C – Borowicz, Vonasek**

**RESOLUTION 03-21-07**

**BE IT RESOLVED**, that the Marshall County Board of Commissioners will act as legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile/ski trails managed by the Warren Snocat Club.

**BE IT FURTHER RESOLVED**, that upon approval of its application by the state, the Marshall County Board of Commissioners may enter into an agreement with the State of Minnesota for the above referenced project and that with all applicable laws and regulations as stated in the agreement.

**BE IT FURTHER RESOLVED**, that Marshall County is hereby authorized to serve as the fiscal agent for the above referenced project.

**BE IT FURTHER RESOLVED**, that this sponsorship will be in effect and continue until rescinded. **M/S/C – Borowicz, Vonasek** All Commissioners voted in favor of Resolution 03-21-07.

The meeting was adjourned at 1:25 p.m. by Vice Chairperson Bring

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER