

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
April 4, 2017 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Miller called the regular meeting to order at 9:00 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Rolland Miller, Gary Kiesow, and Auditor-Treasurer Scott Peters present.

Environmental Services Administrator Josh Johnston addressed the Board and received unanimous Board approval on the following resolution to extend the Marshall County Comprehensive Local Water Management Plan.

RESOLUTION 04-04-01

WHEREAS, Minnesota Statutes, 1038B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan, and

WHEREAS, Marshall County currently has a state approved Comprehensive Local Water Management that covers the period of February 7, 2012 through December 31, 2017, and

WHEREAS, Marshall County is currently in the process of developing a Comprehensive Watershed Management Plan (One Watershed One Plan) in accordance with Minnesota Statutes 103B.801 for the portion of the county located within the Thief River Watershed, and

WHEREAS, Marshall County is planning to participate in the development of Comprehensive Watershed Management Plans for all watersheds located within Marshall County, and

WHEREAS, Marshall County will need to coordinate with watershed district partners in order to complete a successful transition to Comprehensive Watershed Management Plans, and

WHEREAS, the Minnesota Board of Water and Soil Resources (BWSR) passed Resolution #12-85 "Red River Basin Watershed District Plan Expiration Date Extension" on September 26, 2012 which allows counties in the Red River Basin to petition BWSR to extend county local water management plan expiration dates to enable more effective coordination with partner watershed district(s), and

WHEREAS, the watershed district plan expiration dates are as follows:

Watershed	% of County	Plan Expiration Date
Middle Snake Tamarac River WD	64.5%	September 2022
Red Lake WD	33.7%	October 2018
Two Rivers WD	1.2%	October 2017
Roseau River WD	0.6%	April 2019

,and

WHEREAS, the BWSR has authorization to grant extensions pursuant to Minnesota Statutes 103B.3367;

NOW, THEREFORE, BE IT RESOLVED, the Marshall County Board of Commissioners requests from the BWSR an extension of the effective date of the current County

Comprehensive Local Water Management Plan until December 31, 2022 in order to transition to Comprehensive Watershed Management Plans in accordance with Minnesota Statutes 103B.801. **M/S/C – Bring, Borowicz** Resolution 04-04-01 received unanimous Board approval.

Maintenance Engineer Rodger Haugtvedt provided the Board with a quote to remove the berm around the courthouse at a cost of \$19,300 and to use the bricks in a perennial garden by the flag pole at a cost of \$4000. The Board will not move forward with this at this time but will be willing to look at this at a later date due to uncertainties with future budgets with the Enbridge appeal and lawsuit with the state.

The Board unanimously approved the April 4, 2017 meeting agenda with additions. **M/S/C – Bring, Kiesow**

The minutes from the March 21, 2017 Regular Board Meeting were approved with corrections by unanimous vote. **M/S/C – Vonasek, Bring**

Public Health Director Fran Tougas addressed the Board to provide a Bi-Monthly Update as follows:

- I. Assure An Adequate Local Public Health Infrastructure
 - a. Public Health Week is April 3-9
 - b. eHealth Collaborative
 - c. Community Health Assessment
 - d. Orientation to MN Local Public Health System – ITV is on 4/25 from 12:00 pm to 1:30 pm
- II. Promote Healthy Behaviors & Healthy Communities
 - a. One Vegetable One Community – Community wide gardening and engagement campaign around a specific vegetable. Warren, Newfolden, Middle River, Argyle, and Grygla are participating in Marshall County
 - b. MIECHV grant due to end 9/30/17. Looks positive for more funding
- III. Prevent the Spread of Infectious Disease
 - a. Influenza continues to be widespread in Minnesota. 2500 plus hospitalizations; 2 pediatric deaths. Vaccine overall efficacy is 48% and continues to be a good match
 - b. New Tickborne Disease Risk Map was shared – already seeing activity in some parts of Minnesota because of early snow melt
 - c. 7 cases of mumps this year in Minnesota – 5 were hockey players
- IV. Protect Against Environmental Health Hazards
 - a. Radon kits still available for free to Marshall County residents
 - b. More contractors that cover NW Minnesota for testing and mitigation
- V. Prepare For and Respond to Disaster & Assist Communities in Recovery
 - a. Completed 3 exercises in February/March – Family Assistance Center – short term; Planning with vulnerable populations and March 29 – statewide exercise – North Valley Public Health did volunteer call down
 - b. Volunteer mobilization liability – Josh Johnston was also present for this discussion. Josh will review liability coverage needs with MCIT and Attorney Aandal
- VI. Assure the Quality & Accessibility of Health Services
 - a. Working on policy to offer medication set-up services by either billing our Public Health Nurse Clinic or by sliding fee scale
 - b. Added another footcare clinic to Middle River and flex staff person to help at Good Sam apartments

The Board reviewed MST Watershed Correspondence and items brought forth from the 3/2/17 Public Hearing. MST Administrator Brent Silvas and managers John Nelson, Roger Mischel, David Bakke, and Ben Kleinwachter were present. Mr. Miller asked for an open dialogue among all present. Mr. Miller asked that all lawsuits end. Discussion on the lawsuit against the Sheriff and County Attorney was reviewed. Mr. Miller expressed the importance of open and extensive communication by the watershed to try and head off any and all potential issues with any affected person or entity before projects or work commence. Mr. Miller suggested that Mr. Silvas give a good amount of time to getting to know people from the district. Ms. Bring believes public meetings should have all business done at that meeting openly. Mr. Kleinwachter indicated that he has a concern with the mowing of any crop acres and that this should not have occurred and will not occur in the future. Communication with the mower contractor should have given instruction to not mow any crops. Ben asked that if the County Board sees or hears of any problems to please bring them to the watershed board so they can address them properly and timely. Mr. Kleinwachter suggests having articles placed in the papers as to the functions of the MST Watershed District, BWSR, and the Red Board to offer education to the public. Mr. Miller asked if Mr. Silvas can attend County Board meetings quarterly to provide watershed updates and improve communication. Concerns with buffer strips of all kinds were reviewed. Alternative practices and changes to the current law should be looked at. Modifying ditch system records to have all information available online may be a possibility. Audits were discussed. A suggestion was to review a few ditch accounts with all transactions from the beginning to end. The Watershed has called in State Auditors in the past to examine records. The watershed is not against any audits but want it to make sense as to what specifically to look at so they satisfy any possible concerns. Billing for projects was discussed on how these formulas are ascertained. All watershed meetings are open to the public and any persons from the public are encouraged to attend to discuss concerns they may have so it can be properly addressed. More discussion should occur between the County, watershed, BWSR, and Polk County. A meeting for all entities will be set up. Mr. Nelson requested that the County fill the vacant manager position.

County Highway Engineer Lon Aune addressed the Board for Highway and Ditch Authority Issues. Assistant County Engineer Rodney Teigen and Minnesota Department of Transportation District State Aid Engineer Lou Tasa also joined the meeting.

Mr. Aune opened bids for SAP 045-608-009 and SAP 045-628-011 as follows:

Mark Sand & Gravel Co.	\$1,532,903.39
Central Specialties, Inc.	\$1,615,988.31
Anderson Brothers Const.	\$1,541,734.57
Knife River Materials	\$1,339,294.56

Bidding Representatives from Mark Sand & Gravel, Central Specialties, Inc., and Knife River Materials were in attendance of the meeting during the bid opening.

Mr. Aune reported on the following:

1. Five Year plan meeting is at 5:30 tonight at the Newfolden Community Center.
2. There is a public hearing on State Ditch 2/County Ditch 45 regarding possible abandonment of overlapping portions of the two systems.
3. There will be a preconstruction meeting for the County Road Five project today at 1:00 pm.
4. Mr. Aune has met with Enbridge representatives on the status of the line 3 replacement project.

Mr. Tasa provided a proposed 2017 MnDOT Construction Program map. Local projects include a chip seal project from Warren to Thief River, bridge replacement on 220, south of Alvarado, Kennedy bridge replacement, and box culvert replacements north of Goodridge. 2018 projects include railroad updates in Warren and completion of overlay of Highway 75 south from Euclid to Crookston. Mr. Tasa indicated that traffic counts in District 2 in Northwest Minnesota have lessened recently.

RESOLUTION 04-04-02

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

3/24/2017 \$19,032.27

Commissioner Warrants \$84,427.88

M/S/C – Vonasek, Bring

Resolution 04-04-02 was unanimously approved by the Board.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Employee Benefit Committee
Bring	Living at Home Network Call, Red River Valley Development Association Award Banquet, Wayne Kilen Retirement, Minnesota Rural Counties meeting
Kiesow	Joint Counties Natural Resource Board, 2 Township Equalization meetings, Wayne Kilen Retirement
Miller	Employee Benefit Committee, MST Watershed, Wayne Kilen Retirement, Law Library Committee
Vonasek	MST Watershed

Auditor-Treasurer presented the following items for his report:

1. Tax Update – Statements are now out
2. 5-Year Financial Report
3. Ditch Report through March
4. Lost Warrant Resolutions
5. Building Issues/Repairs Discussion
6. Law Library Meeting Review
7. Pay Equity Compliance Report
8. MST Watershed manager consideration – There are two applicants for the open position. Interviews will be scheduled.
9. Correspondence from State Auditor regarding Audit paper work
10. Accept Notice of Retirement – The Board unanimously accepted a letter of retirement effective 6/30/17 from Chief Deputy Auditor/Treasurer Renae Yutrzenka, thanking her for 37 years of dedicated public service and wishing her well in retirement. **M/S/C – Borowicz, Bring** Auditor/Treasurer Peters presented Ms. Yutrzenka with a letter of Commendation and Gratitude on her 37 year Public Service Career. Auditor/Treasurer Deputies Jackie Maurstad, Joel Praska, Mandy Rosendahl, and Samantha Winger were available for this presentation.

RESOLUTION 04-04-03

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #263524 dated July 5, 2016 issued to the City of Strandquist, in the amount of \$1,458.75.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Borowicz, Bring** Resolution 04-04-03 received unanimous Board approval.

RESOLUTION 04-04-04

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #209800 dated January 12, 2011 issued to the City of Strandquist, in the amount of \$1,072.67.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Kiesow, Bring** Resolution 04-04-04 received unanimous Board approval.

Sheriff Boman met with the Board to provide a funding update for the 800 radio system. A grant for \$42,000 will be utilized with 911 funds for the remaining balance. No levy funds will be used for this project. An office activity report was shared.

Chairman Miller adjourned the meeting at 1:45 pm.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER