

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**April 18, 2017 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Commissioner Miller called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Auditor/Treasurer Scott Peters present.

The Board approved the April 18, 2017 meeting agenda with additions. **M/S/C – Kiesow, Vonasek (5,0)**

The minutes from the April 4, 2017 meeting were approved with corrections. **M/S/C – Bring, Borowicz (5,0)**

**RESOLUTION 04-18-01**

PER DIEMS

Kenneth Borowicz	\$120.00
Rolland Miller	\$120.00
Gary Kiesow	\$180.00
Leroy Vonasek	\$360.00
Domita Mack	\$120.00
<b>Total</b>	<b>\$900.00</b>

**M/S/C – Kiesow, Vonasek (5-0)**

**RESOLUTIONS 04-18-02**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

**4/7/2017                      \$13,543.38**  
**Commissioner Warrants \$230,120.21**

**M/S/C – Borowicz, Bring (5,0)**

The Board met with resident Mark McGregor regarding his application for the Middle Snake Tamarac Watershed Manager Position.

Social Services Director Chris Kujava met with the Board.

**General Business**

- A. Volunteer Year-End Report – The Board thanked all volunteers for their dedicated service with Marshall County Social Services. **M/S/C – Bring, Kiesow (5-0)**
- B. Office Remodel Tour

**Personnel**

The Board commended Mary Larson on her 30 years of service with Marshall County Social Services. **M/S/C – Borowicz, Bring (5-0)**

**Director's Administrative Report**

A Quarterly Budget Report was shared.

**Authorizations**

Case Activity, Bills of \$122,896.74, and Director Actions received Board approval. **M/S/C – Kiesow, Bring (5-0)**

The Board met with resident Bill Peterson regarding his application for the Middle Snake Tamarac Watershed Manager Position.

Highway Engineer Lon Aune addressed the Board.

**RESOLUTION 04-18-03**

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-608-009 and SAP 045-628-011, Bituminous Pavement Overlay, on CSAH 8 between CSAH 28 and CSAH 6 and on CSAH 28 between USTH 59 and TH 32, the following bids were received:

Knife River Materials	\$1,339,294.56
Mark Sand & Gravel Co.	\$1,532,903.39
Anderson Brothers Construction	\$1,541,734.57
Central Specialties, Inc.	\$1,615,988.31

NOW THEREFORE BE IT RESOLVED that the bid of Knife River Materials in the amount of \$1,339,294.56 be accepted. **M/S/C – Borowicz, Bring (5-0)**

**RESOLUTION 04-18-04**

WHEREAS, the adopted Action Plan for the State of Minnesota states that all counties shall adopt a 3-5 Year Road & Bridge Construction Program, and

WHEREAS, it appears to the County Board of the County of Marshall that the plan attached hereto correctly depicts the proposed 5-Year Road & Bridge Construction Program for Marshall County.

NOW THEREFORE BE IT RESOLVED by the County Board of the County of Marshall that the plan attached hereto is hereby approved and accepted as the proposed 5-Year Road Construction Program for Marshall County for the years 2017 through 2021. **M/S/C – Bring, Kiesow (5-0)**

Mr. Aune provided updates on the following:

- a. 2017 Proposed Projects – beginning May 1.
  - i. CSAH 5 Overlay-Stephen TH 220 – will start on May 1.
  - ii. CSAH 8 Overlay-Newfolden to CSAH 6
  - iii. CSAH 28 Overlay-Newfolden to US 32
- b. Rinke Noonan Meeting with Roseau County, set for May 31, no time provided yet.
- c. Crack Sealing will begin soon
- d. The State will have a Toward Zero Deaths presentation at the 5/16/17 County Board meeting
- e. Enbridge Line 3 Correspondence was shared

The Board recessed the regular meeting and opened the Ditch Authority Meeting. **M/S/C – Borowicz, Vonasek (5-0)**

Ditch Items:

- a. State Ditch 2 abandonment public hearing is at 11:30 am.
- b. Cleaning Request for Branch 2 of CD 45 in section 16 of Augsburg Township was approved. **M/S/C – Borowicz, Kiesow (5-0)**
- c. A cleaning Request for CD 25 in section 7 of Holt Township was reviewed and determined not to be part of the system. No action can be taken on this request.

The Board closed the Ditch Authority Meeting and reopened the regular meeting. **M/S/C – Vonasek, Kiesow (5-0)**

The Board closed the regular meeting and opened the Public Hearing for considering State Ditch 2 abandonment. **M/S/C – Borowicz, Bring (5-0)**

Those in attendance for this hearing included Mark Anderson, Erin Anderson, Jeremy Sundby, Brian Hendricks, Jim Kowalski, and Don Loeslie. Mr. Aune provided a review of what is being considered in abandoning State Ditch 2. Mr. Aune reported that this same benefit area for State Ditch 2 is covered by County Ditch 45. He indicated that all funds that are currently in the State Ditch 2 account will be still used for repairs on that area of the ditch. A concern of a considerable amount of sloughing on this system west of Stephen was discussed. There were no objections to the abandonment.

The Board closed the Public Hearing meeting and reopened the regular meeting.  
**M/S/C – Vonasek, Bring (5-0)**

The Board approved to abandon State Ditch 2 and to retain coverage of the same area under County Ditch 45, with all State Ditch 2 funds of \$81,643.22 to be utilized for repairs on the area of this system formerly covered by State Ditch 2. **M/S/C – Vonasek, Kiesow (5-0)**

The Board considered the MST Watershed Manager Appointment, unanimously approving Bill Peterson to fill the vacant MST Watershed Board of Managers position.  
**M/S/C – Vonasek, Bring (5-0)**

Assessor Russ Steer met with the Board to discuss office and GIS future planning.

Auditor Treasurer Peters presented the following in his report:

1. Buffer Law Meeting/Language Discussion – The Board authorized Chairperson Miller to sign a letter to Governor Dayton opposing the implementation of the Buffer Law in Marshall County. **M/S/C – Kiesow, Bring (5-0)** The Board approved to set up a meeting, suggested at 10 am on Thursday, April 27<sup>th</sup> at the Pennington County Highway Multi Use Facility in Thief River Falls, with AMC District Three Counties to discuss how to move forward as a district regarding the current Buffer Law and to authorize all Marshall County Commissioners to attend the same as a special meeting. **M/S/C – Borowicz, Kiesow (5-0)**
2. Investment Review
3. Office Coverage Consideration – Retirements, change of duties, long term illness coverage, and reduction of time possibilities were discussed. The Board approved hiring Katie Weber as Deputy Auditor/Treasurer at B-23, starting step. **M/S/C – Vonasek, Bring (5-0)**
4. Five Year Financial Report
5. Annual Audit Update

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit, Marshall County Park, 5 Year Road Plan, Quin
Bring	Mar-Kit, Marshall County Park, 5 Year Road Plan, Council on Aging
Kiesow	5 Year Road Plan, Water Resource Advisory Committee, Radio Board, One Watershed One Plan Policy Committee, Holt, East Valley, Whiteford Township Equalization Meetings
Miller	MST Watershed, Water Resource Advisory Committee, One Watershed One Plan Policy Committee, 5 Year Road Plan
Vonasek	Mar-Kit, MST Watershed, Marshall County Social Services Volunteer Appreciation, Tri-Valley, Posse Training

The Board toured the Social Service's office remodeling project.

The Board discussed options on how to proceed further with MST watershed issues. County Attorney Don Aandal was present for this discussion. The Board will continue to look into and take action on items of concerns from the public hearing from 3/2/17.

The meeting was adjourned at 4:05 p.m. by Chairman Miller.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER