

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**June 20, 2017 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Commissioner Miller called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Recording Secretary Domita Mack present.

The Board approved the June 20<sup>th</sup>, 2017 meeting agenda with additions. **M/S/C – Vonasek, Kiesow**

The minutes from the June 6<sup>th</sup>, 2017 meeting were approved with corrections. **M/S/C – Vonasek, Bring**

**RESOLUTIONS 06-20-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

<b>6/9/2017</b>	<b>\$2,575.63</b>
<b>6/16/2017</b>	<b>\$148,663.81</b>
<b>Commissioner Warrants</b>	<b>\$637,089.74</b>

**M/S/C – Vonasek, Borowicz**

**RESOLUTION 06-20-02**

PER DIEMS

Kenneth Borowicz	\$120.00
Sharon Bring	\$120.00
Gary Kiesow	\$300.00
Domita Mack	\$60.00
Rolland Miller	\$180.00
LeRoy Vonasek	\$300.00
<b>Total</b>	<b>\$1,080.00</b>

**M/S/C – Kiesow, Bring (5,0)**

Environmental Services Administrator Josh Johnston addressed the Board to discuss the County Board's Planning Commission. Mr. Johnston provided information regarding commission statutes, meetings, and members.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	JD 11/21, Marshall County Park, County Extension
Bring	County Park, Council on Aging, MarKit, AMC District, County Extension, Transportation Advisory
Kiesow	NWRD, JD11/21, MarKit, AMC District
Miller	JD 11/21, Buffer Guidance Enforcement, AMC District, MST Watershed
Vonasek	MarKit, Dancing Sky Area Agency on Aging

Social Services Director Chris Kujava met with the Board.

**General Business**

A. Amber Buzick, LSW, provided a presentation on the Marshall County Mental Health Case Management Services.

**Personnel**

- A. FMLA Leave was approved for a Social Service Employee. **M/S/C – Kiesow, Vonasek**
- B. Resignation was approved with regret for Social Service Shari Swanson effective December 29<sup>th</sup>, 2017. The Board wishes to express appreciation for her many years of dedicated service. **M/S/C – Bring, Vonasek**

**Director’s Administrative Report**

- A. Social Service Restructuring. Mr. Kujava received permission to develop a plan for adjustments as he sees fit for his Social Service Department and bring his plan back to the Board for approval.

**Authorizations**

Case Activity, Bills \$104,164.41, and Director Actions received Board approval. **M/S/C – Borowicz, Bring**

Highway Engineer Lon Aune addressed the Board.

Mr. Aune and Rodney Teigen, Assistant County Engineer opened the following bids for the Middle River City Project:

Spruce Valley	\$389,400.94
Davidson Construction:	\$381,220.00
Knife River Materials	\$424,076.97

The Highway Department will make sure all the bids are correct and bring back a resolution to the Board.

**RESOLUTION 06-20-03**

**WHEREAS**, provisions in Minnesota Statute 103F.48 (Buffer Law) allow a county or watershed district to affirm jurisdiction to carry out the compliance provisions regarding riparian vegetated buffers and alternative water quality practices for those waterbodies identified on the Department of Natural Resources’ Buffer Protection Map; and

**WHEREAS**, a county with jurisdiction over a noncompliant site shall enforce corrective actions through a coordinated approach under the authority granted in Minnesota Statute 103B.101, subd. 12a, the Buffer Law or other authority granted by statute; and

**WHEREAS**, Marshall County agrees to carry out corrective actions on a parcel basis to ensure compliance with the buffer requirements, which may include an Administrative Penalty Order (APO) plan under the authority provided in Minnesota Statutes 103B.101, subd. 12a and 103F.48; and

**WHEREAS**, Marshall County is electing jurisdiction on all public drainage ditches for which it is the drainage authority and public waters, located within its boundaries, identified on the Department of Natural Resources’ Buffer Protection Map; and

**WHEREAS**, the Buffer Law requires that each Local Government Unit provide notice affirming jurisdiction and identify the rule, ordinance, or other official controls that will be used to carry out the compliance provisions of the buffer requirements to the Board of Water and Soil Resources, including a copy of the adopting resolution.

**WHEREAS**, Marshall County identifies the County Engineer/Ditch Inspector as its Point of Contact for ongoing implementation of the Buffer Program in Marshall County.

**THEREFORE, BE IT RESOLVED** that Marshall County hereby accepts the authority and administrative responsibility to implement the Buffer Law as the Local Government Unit within the legal boundaries of Marshall County for the water features identified above as of 7/1/17 in accordance with Minnesota Statute 103F.48. **M/S/C – Kiesow, Bring**

**RESOLUTION 06-20-04**

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the

Contractor on SP 045-617-015 has completed the contract in accordance with plans and specifications and the total cost of said job was \$218,470.70 and the balance due to the Contractor is \$10,923.54.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$10,923.54 to Sellin Brothers, Inc. **M/S/C - Vonasek, Borowicz**

Mr. Aune updated on the following:

Buffer Meetings, Fair Ground Repairs and Maintenance, and County Highway wages.

**RESOLUTION 06-20-05**

BE IT REESOLVED, that pursuant to advertisement for bids for SAP 045-660-004, Bituminous Surfacing, Curb and Gutter, and Sidewalk on CSAH 60 between CSAH 7 and CSAH 6, the following bids were received:

Davidson Construction, Inc	\$381,220.00
The Spruce Valley Corp	\$389,400.94
Knife River Materials	\$424,076.97

NOW THEREFORE BE IT RESOLVED that the bids of Davidson Construction, Inc in the amount of \$381,220.00 be accepted. **M/S/C - Bring, Kiesow**

Joel Swanson addressed the Board to provide a Minnesota Counties Insurance Trust Report. Mr. Swanson reported on claims, payouts, new MCIT employees, Employee Assistance Program, and trainings.

The meeting was adjourned at 11:55 p.m. by Chairman Miller.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER