

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
July 17, 2018 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Auditor-Treasurer Scott Peters.

The Board approved the June 19, 2018 meeting agenda with additions. **M/S/C – Vonasek, Kiesow (5,0)**

The July 3, 2018 meeting minutes were approved with corrections. **M/S/C – Miller, Vonasek (5,0)**

RESOLUTIONS 07-17-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

7/5/2018	\$619,876.95
7/16/2018	\$75,419.42

Commissioner Warrants **\$143,756.50**

M/S/C – Vonasek, Miller (5,0)

RESOLUTION 07-17-02

PER DIEMS

Sharon Bring	\$300.00
Gary Kiesow	\$240.00
Rolland Miller	\$300.00
LeRoy Vonasek	\$180.00
Total	\$1,020.00

M/S/C – Miller, Borowicz (5,0)

Brady Martz representative Tracee Bruggeman addressed the Board to provide a 2017 Audit Exit Interview. The report indicated that the County has overall proper controls in place and remains financially stable with adequate reserves. Thanks were given to all staff and the Brady Martz team for fulfilling this audit requirement. County Employees Katie Weber, Jackie Maurstad, Mandy Rosendahl, Lon Aune, Chris Kujava, Jeff Radeke and Sam Winger were present for this report. The Board approved the Audit Report. **M/S/C – Kiesow, Miller (5,0)**

Social Services Director Chris Kujava and Fiscal Supervisor Jeff Radeke met with the Board.

Director's Administrative Report

- A. 2017 Budget and Year End Financial Report
- B. 2018 Quarterly Budget Report
- C. 2019 Budget Review

All reports received Board approval. **M/S/C – Borowicz, Miller (5,0)**

Authorizations

Case Activity, Bills of \$88,965.03, and Director Actions received Board approval.

M/S/C – Miller, Vonasek (5,0)

Marsh Grove Township Officials Jon Hanson and Andy Hudson addressed the Board regarding a township road culvert failure over County Ditch 18 in sections 30 and 3,

due to improper installation with culvert sizes back at least 20 years ago. The County nor the Township can find any records of payment of the initial installation. State funds will be used to pay for 75% of replacement. Mr. Hanson and Hudson are requesting the balance to come from County ditch funds due to the installation issues. The Ditch Authority will consider this request.

Harold Majjala was present to discuss his culvert replacement request from the last meeting in section 36 in Spruce Valley Township on County Ditch 25. Engineer Aune was present and agreed to replace this culvert by utilizing existing ditch funds pending Ditch Authority approval.

The Board recessed the regular meeting and opened the Ditch Authority Meeting.

M/S/C – Vonasek, Borowicz (5,0)

Approval was granted for culvert replacement on County Ditch 25, Lateral 1 in Spruce Valley Township in Section 36. **M/S/C – Borowicz, Miller (5,0)**

The Board approved to pay half the balance or 12.5% of culvert replacement costs after reimbursement from Disaster Funds on County Ditch 18 in Section 30 and 31 of Marsh Grove Township from County Ditch 18 Funds. **M/S/C – Borowicz, Miller (5,0)**

The Board closed the Ditch Authority Meeting and reopened the regular meeting.

M/S/C – Vonasek, Borowicz (5,0)

Engineer Aune and Highway Fiscal Supervisor Dave Lansing opened bids for the Johnson Avenue Mill and Overlay project in Warren – SAP 045-664-004 as follows:

Knife River Materials	\$264,438.35
Agassiz Asphalt, LLC	\$260,351.00
R.J. Zavoral and Sons, Inc.	\$259,395.00

Bids will be reviewed for final award later in the day.

Engineer Aune reported on the following:

1. Calcium Chloride application is now complete
2. Cattail Spraying Discussion
3. The 2019 Highway Budget will be reviewed at the next County Board meeting on August 7th.

RESOLUTION 07-17-03 – Johnson Avenue Mill and Overlay Project

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-664-004, Bituminous Surfacing, Curb, Gutter, and Sidewalk, the following bids were received:

R.J. Zavoral and Sons, Inc.	\$259,395.00
Agassiz Asphalt, LLC	\$260,351.00
Knife River Materials	\$263,480.85

NOW THEREFORE BE IT RESOLVED that the bid of R.J. Zavoral and Sons, Inc in the amount of \$259,395.00 be accepted.

M/S/C – Vonasek, Miller (5,0)

Marshall County Benefit Committee members Katie Benson, Alison Wall, Pam Hesse and Liz Dustin addressed the Board to review the 2019 Benefit proposal.

The Board approved a two year wage adjustment philosophy from the benefit committee, utilizing the averages of the surrounding counties previous year increases, currently at 1.65% plus \$.33 per hour for 2019. **M/S/C – Miller, Borowicz - Aye - Borowicz, Miller, Vonasek, Bring. Nay – Kiesow**

The Board approved to increase the 2019 Deferred Comp Match by \$5 per pay period for 24 pay periods (\$10 per month) as matched by employees. **M/S/C – Vonasek, Miller - Aye – Miller, Vonasek, Bring. Nay – Kiesow, Borowicz**

Loren Zutz addressed the Board regarding MST Watershed right of way mowing concerns.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Park Board
Bring	Mar-Kit, Quin County, Park Board
Kiesow	Thief River One Watershed One Plan, NWRDC
Miller	Counties Providing Technology, Thief River One Watershed One Plan, Swift Coulee Project Team
Vonasek	Swift Coulee Project Team, Mar-Kit, MST Watershed

The Board authorized advertising for a Park Manager for the Marshall County Park due to upcoming retirement of current manager. **M/S/C – Miller, Borowicz (5,0)**

Auditor-Treasurer Peters provided the following for his report:

1. 2019 Budget Review
2. AMC Fall Conference information
3. Lost Warrant Resolution
4. 5 Year Financial Report
5. Red Lake Watershed Correspondence
6. Tax Forfeit Update
7. Election Update
8. Berm Project Update
9. The Board approved to utilize compliance funds of \$1,075 for a computer purchase for Highway Technician Doug Hess. **M/S/C – Miller, Vonasek (5,0)**

RESOLUTION 07-17-04

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #277616 dated December 19, 2017 issued to Ewing Oil in the amount of \$281.51.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Borowicz, Miller (5,0)**

The meeting was adjourned at 1:46 p.m. by Chairperson Bring.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER