

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
August 7, 2018 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Bring called the regular meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Rolland Miller, Gary Kiesow and Auditor-Treasurer Scott Peters present.

Loren Zutz addressed the Board during open forum regarding concerns he cited from the previous meeting. He would like to know where he is able to contact the County Attorney regarding issues he has.

The Board approved the August 7, 2018 meeting agenda with additions. **M/S/C – Vonasek, Miller (5,0)**

Tri-Valley Public Transportation Program Director Cynthia Pic addressed the Board to request 2019 funding at the same level as 2018 at \$2,300. Ms. Pic explained the benefits provided to Marshall County, sharing brochures on this program.

Public Health Director Fran Tougas addressed the Board with a Bimonthly Update. North Valley CEO Jon Linnell was also present.

- A. Suzanne Deschene has been hired as office manager.
- B. Community Health Assessment Update through Quin.
- C. Nite to Unite is held tonight at Fairgrounds.
- D. Tobacco Compliance Check Report.
- E. E-Cigarette Issues.
- F. Freedom from Smoking Training is now completed and is something Public Health can offer for businesses.
- G. Shingrix is a new shingles vaccine that is recommended for all.
- H. Flu Clinics with high dose availability will be starting in September and October.
- I. Regional Active Shooter Exercise is scheduled for October 23 for Disaster Training.
- J. New Grant period started July 1.
- K. Footcare – Grygla numbers are up. Been a positive service for the public.
- L. 2019 Budget review – same allocation as 2018 is requested.
- M. Mental Health Issues and challenges for care were discussed.
- N. North Star Manor Nursing Home update on services and operations. This has been a positive community need that is being met.

Mr. Linnell complemented Ms. Tougas in her new role as Public Health Director, thanking her for providing good service in this area.

County Assessor Russ Steer addressed the Board to review the 2019 Assessor Budget.

Maintenance Supervisor Rodger Haugtvedt addressed the Board to review the 2019 Buildings and Grounds Budgets and provided a 2018 project update.

County Recorder Linda Hamrick reviewed the 2019 Recorders Budget with the Board. The Board approved use of compliance funds for a computer for the Assessor's office for \$1,840. **M/S/C – Vonasek, Miller (5,0)**

Highway Engineer Lon Aune and Fiscal Supervisor David Lansing addressed the Board.

The 2019 Highway budget was reviewed.

Commissioner Miller left the meeting at 11:50 am.

RESOLUTION 08-07-01

BE IT RESOLVED, that the County Auditor be authorized to call for bids for:

SP 045-598-021 – Bridge Replacement on County Road 144

BE IT FURTHER RESOLVED, that the County Auditor be authorized to set the time and date for receiving bids to comply with existing publication laws.

M/S/C – Borowicz, Kiesow (4,0)

RESOLUTION 08-07-02

BE IT RESOLVED, that pursuant to advertisement for bids for furnishing and applying cattail spraying, the following bid was received:

Larson	Helicopters,	LLC	\$225.00	Per	Mile	–	Ground
.....				Spraying			
			\$375.00	Per	Mile	–	Aerial Spraying

NOW THEREFORE BE IT RESOLVED, that the bid of Larson Helicopters, LLC in the amount of \$225.00/Mile Ground and \$375.00/Mile Aerial be accepted.

M/S/C – Kiesow, Borowicz (4,0)

Mr. Aune updated the Board on the following:

- A. Mill and Overlay Projects are nearing completion
- B. Bridge on CR 100 Northwest of Alvarado has begun
- C. County Road 104 is now complete
- D. Bridge Inspection Report on Old Mill State Park Bridge
- E. Fall AMC Policy Committee in September
- F. Discussion of Ag Bank possibility in Como Township
- G. MST Watershed Annual Report
- H. Commissioner Vonasek reported that he had received a request for shoulder work on County Road 4 from Argyle, west to Highway 220. Mr. Aune will respond to this request.

The Board recessed the regular meeting and opened the Ditch Authority Meeting.

M/S/C – Kiesow, Borowicz (4,0)

County Ditch 8 cleaning request in section 33 of McCrea Township and section 4 of McCrea Township Strip was approved. **M/S/C – Vonasek, Borowicz (4,0)**

Culvert Replacement on County Ditch 42 in Section 14 of Foldahl Township was approved. **M/S/C – Borowicz, Kiesow (4,0)**

Culvert Replacement on County Ditch 40 in Section 9 of Newfolden Township was approved. **M/S/C – Vonasek, Kiesow (4,0)**

The Board closed the Ditch Authority Meeting and reopened the regular meeting.

M/S/C – Kiesow, Borowicz (4,0)

Environmental Services Director Josh Johnston reviewed the 2019 Environmental Department Budgets.

Social Services Director Chris Kujava and County Attorney Don Aandal addressed the Board regarding contract for services for certain Social Services legal activities. Mr. Aandal will construct a contract for Director Kujava for future Board consideration. The Board approved the Northwest Mental Health Center contract. **M/S/C – Vonasek, Kiesow (4,0)**

Sheriff Boman addressed the Board to review Dispatch/Jailor wages and the multiple duties engaged in this role. Mr. Boman is requesting a one band adjustment to reflect the

multiple duty requirements of these positions, due to dispatch, jailing and cooking responsibilities. Shift differentials for overnight requirements for these positions were also reviewed. Mr. Boman indicated that the County has realized savings due to not replacing the past cook positions. Mr. Boman has seen the largest turnover with this sector in his office. The Board tabled this request until the next meeting when all Board members are present.
M/S/C – Kiesow, Borowicz (4,0)

GIS Director Liz Dustin presented the 2019 GIS Budget to the Board.

The Board reviewed the 2019 overall County Budget and certification requirements.

Dan Trontvet and Kari Howe (via phone) addressed the Board regarding a DEED Minnesota Investment Fund eligible project in Excel Township, relating to an expanded pallet business that would need to be administered through the County for DEED funding. The Board approved moving forward with the loan application process from the Investment Fund.
M/S/C – Kiesow, Borowicz (4,0)

The minutes from the July 17, 2018 Board Meeting were approved with corrections.
M/S/C – Borowicz, Vonasek (4,0)

RESOLUTION 08-07-03

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

7/25/2018	\$3,358.30
7/27/2018	\$93,334.63

Commissioner Warrants **\$2,356,894.65**

M/S/C – Borowicz, Kiesow (4,0)

The Board reviewed the 2019 Budget, Process and Timelines.

Auditor-Treasurer Peters provided the following for his report:

1. Forfeited Tax Update
2. Election Update
3. 2020 Presidential Primary Discussion – The Board will consider a resolution opposing this Primary.
4. NWRDC 2017 Audit Report
5. MST 2017 Annual Report
6. Minnesota Department of Veterans Affairs Resolution Consideration
7. Park Manager Discussion
8. Watershed Manager Applicants – no new applicants at this time

RESOLUTION 08-07-04

BE IT RESOLVED by the Marshall County Board of Commissioners, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used provide outreach to the county’s veterans; to assist in reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance operations of the county veterans service office as specified in Minnesota Laws 2015 Chapter 77 Article 1, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Marshall County Board of Commissioners that Brett Brandon, the Marshall County Veteran Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a regular meeting of the Marshall County Board this 7th day of August, 2018. **M/S/C – Vonasek, Borowicz (4,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Living at Home Network
Kiesow	JD 11 and 21, Red River Basin Executive Committee
Vonasek	MST Watershed

Chairperson Bring adjourned the meeting at 2:34 pm.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER