

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
August 21, 2018 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Auditor-Treasurer Scott Peters.

The Board approved the August 21, 2018 meeting agenda with additions. **M/S/C – Vonasek, Borowicz (5,0)**

The minutes from the August 7, 2018 meeting were approved. **M/S/C – Miller, Vonasek (5,0)**

RESOLUTIONS 07-07-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

8/10/2018	\$78,766.37
8/17/2018	\$83,950.54
8/17/2018 Batch #2	\$22,517.39

Commissioner Warrants **\$439,336.24**
M/S/C – Miller, Borowicz (5,0)

RESOLUTION 08-21-02

PER DIEMS

Kenneth Borowicz	\$240.00
Gary Kiesow	\$180.00
Rolland Miller	\$300.00
LeRoy Vonasek	\$180.00

Total **\$900.00**

M/S/C – Kiesow, Vonasek (5,0)

Sheriff Jason Boman and Deputy Mark Ellerbusch addressed the Board to review the 2019 Sheriff Budget and discussed dispatch salary and shift differential consideration. The Board approved to set Dispatch/Jailor shift differential pay at \$2.00 per hour for the work hours from 6 p.m. to 6 a.m. beginning 1/1/19. **M/S/C – Miller, Kiesow (5,0)**

Social Services Director Chris Kujava met with the Board.

General Business

- A. Eligibility Worker Ben Thorstad provided the Board with an update on the programs he is associated with in this position
- B. Phone System – Frontier Technician/System Management
- C. Marshall County Performance Report – Mr. Kujava commended his staff for a positive Child Safety and Permanency and MFIP/DWP Self-Support Index Report from the Minnesota Department of Human Services

Personnel

- A. Mr. Kujava introduced new Social Worker Amy Hunstad to the Board. The Board welcomed Ms. Hunstad to County employment and wished her well with this position.
- B. Mr. Kujava thanked Maintenance Supervisor Rodger Haugtvedt for the service he provides to Social Services, indicating Rodger goes above and beyond his call of duty.
- C. Account Technician Case Aide Position Duty Discussion and Timelines

Licensing and Contracts

- A. Guardianship Contract Consideration – The Board approved the Guardianship, Conservatorship, and Adoption Contracts with Rokke and Aandal PA and Ihle, Sparby, and Haase PA Legal Services. **M/S/C – Borowicz, Kiesow (5,0)**

Director's Administrative Report

- A. 2019 Budget Update

Authorizations

Case Activity, Bills of \$144,353.08, and Director Actions received Board approval.
M/S/C – Miller, Borowicz (5,0)

Leanne Novacek reviewed the 2019 Information Technology Budget with the Board. The Board approved to use Compliance Funds for the Power Nine AS 400 Tax System Upgrade with approximate cost of \$30,000. **M/S/C – Vonasek, Borowicz (5,0)**

The Board approved to authorize replacement of a lost warrant number 272762 to the City of Strandquist for \$269.60 dated 6/16/17. **M/S/C – Borowicz, Miller (5,0)**

Chairperson Bring left the meeting at 11 am. Vice Chair LeRoy Vonasek presided over meeting.

County Engineer Lon Aune met with the Board on the following:

- A. Johnson Avenue Project in Warren – will begin shortly
- B. Shouldering on County Road 5 is to be completed
- C. Bid Letting for SP 045-598-021, a Bridge on County Road 144, will be held on September 25th at 11 a.m.
- D. Cattail Aerial Spraying is currently proceeding
- E. Shouldering of County Road 4 west of Argyle

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting.
M/S/C – Borowicz, Miller (4,0)

The Board reviewed a previously approved cleaning and lowering of 3 culverts request on Lateral 2 of County Ditch 44 in Oak Park Township.

Status Reports were shared on County Ditches 3, 21, and JD 19.

The Board closed the Ditch Authority Meeting and reopened the Regular Meeting.
M/S/C – Miller, Kiesow (4,0)

Bill Craig reviewed the 2019 Extension/Ag Services Budget with the Board.

Veteran Services Officer Brett Brandon addressed the Board to review the 2019 Veteran Services Budget.

The Board reviewed the 2019 County Budget and Levy. The Board will consider approval of the proposed 2019 County Levy and Budget at the September 4th Board meeting.

Lee Meier, Tammy Johnson, and John Wynne addressed the Board to provide an Annual Multi County Housing Report and Rural Business Enhancement/Minnesota

Investment Fund Discussion/Consideration for TRF Pallet. The Board approved to send a letter of support to request legislative extension of the current HRA levy authority. **M/S/C – Kiesow, Borowicz (4,0)** The Board agreed that application for DEED Minnesota Investment Fund for the TRF Pallet Business will be handled by Wynne Consulting.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit, Household Hazardous Waste
Bring	Mar-Kit
Kiesow	One Watershed Plan, Northwest Community Action, Red River Basin Commission
Miller	MST Watershed, Canvass Board
Vonasek	Mar-Kit, MST Watershed, Canvass Board, Tri Valley

Auditor-Treasurer Peters provided the following for his report:

1. 5 Year Financial Report
2. Tax Forfeit Update
3. Election Update
4. Minnesota Investment Fund Consideration
5. Park Manager Applicant Review
6. Veterans Park Discussion

The meeting was adjourned at 2:15 p.m. by Vice Chairperson Vonasek.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER