

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
October 2, 2018 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Bring called the regular meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Gary Kiesow and Auditor-Treasurer Scott Peters present.

The Board approved the October 2, 2018 meeting agenda with additions. **M/S/C – Borowicz, Vonasek (4,0)**

The minutes from the September 18, 2018 Regular Board Meeting were approved with corrections. **M/S/C – Kiesow, Vonasek (4,0)**

RESOLUTION 10-02-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

9/19/2018	\$2,213.58
9/21/2018	\$84,029.15
9/28/2018	\$30,549.17

Commissioner Warrants

\$215,018.37

M/S/C – Vonasek, Kiesow (4,0)

Environmental Services Administrator Josh Johnston addressed the Board to provide a program report and for an Annual Performance Evaluation. Items discussed included:

- A. The 2019 Emergency Management Performance Grant was accepted in the amount of \$18,146.
- B. Septic System Enhancements Grants were discussed. Funds are still available and should be adequate for the year.
- C. Well Sealing Funding – Has been 75% from SWCD and 15% from the County and 10% from the applicant. Funding streams have changed for 2019 and Mr. Johnston is proposing to increase the County share to 40%, up to \$400 max with SWCD at 50% funding and 10% from the applicant for 2019. Mr. Johnston will review this further in consultation with SWCD.
- D. Demo Landfill – Permit is expired due to State backlog but still in process to be completed. Permitting is becoming harder to obtain.
- E. House Demo Projects – Will need to go thru homes and sort out household materials to meet specs of landfill requirements.
- F. Environmental Services Technician Scott Jorgenson has completed all Emergency Services, Landfill, and Septic System Certifications. Due to these new certifications, this position will be adjusted to C-41-4, effective 1/1/19. **M/S/C – Borowicz, Vonasek (4,0)**
- G. Mr. Johnston discussed office coverage between Extension and his department and gave accolades to current 4H Coordinator Alysa Tulibaski for her dedication to the 4H program.

Public Health Director Fran Tougas addressed the Board to provide the following Bimonthly:

- A. Community Health Assessment Update – Gathering feedback as Community Health Issues to prioritize and how to address them.

- B. City of Warren Walkable Community Workshop – to be held October 17.
- C. E-cigarette information was shared. Concerns were cited on increased use in the schools.
- D. MN Obesity Rates – Has increased slightly in Minnesota, but is lower than states around us. Goal is to have this trend decrease.
- E. Flu Shot Clinics start today
- F. Annual Reportable Disease Report was shared
- G. Disaster Regional Exercise is scheduled for October 23, 2018 with family assistance plan in response to a disaster

Red Lake Watershed Administrator Myron Jesme and Board Manager Leroy Ose addressed the Board to provide the 2017 Red Lake Watershed Annual Report, reviewing projects from 2017.

DNR Regional Director Rita Albrecht, Lands and Minerals Manager Cheryl Kelley-Dobie, Regional Parks and Trails Manager Gary Hoeft, and Assistant Regional Forestry Manager Greg Snyder addressed the Board to provide a DNR Update and general dialogue.

Highway Engineer Lon Aune addressed the Board as follows:

- A. Award of Bid – SP 045-598-021 – Bridge on County Road 144
- B. Johnson Avenue Project – milling and paving to start the end of next week
- C. Oslo Project – Concrete work was done, but one section that received damage before curing. Paving to follow soon.
- D. County Road 100 Bridge – should be pouring by next week
- E. County Road 144 Bridge – contractor will begin this month
- F. A notice for Ag Bank Application was received for 40 acres in Section 5 of Como Township
- G. Information on potential County Ditch 16 project and a JD 19 cleaning request was shared
- H. County Engineer Annual Performance Evaluation

RESOLUTION 10-02-02

BE IT RESOLVED, that pursuant to advertisement for bids for SP 045-598-021, Minn. Proj. No. BROS 4519 (089), Construct Bridge No. 45577, on County Road 144 between TH1 and CR 100, the following bids were received:

Robert R. Schroeder Construction, Inc.	\$921,843.50
Korby Contracting Co Inc.	
\$1,054,438.00	
Swingen	
\$1,073,713.00	
ICON Constructors, Inc.	
\$1,470,419.00	

NOW THEREFORE BE IT RESOLVED, that the bid of Robert R. Schroeder Construction, Inc. in the amount of \$921,843.50 be accepted.

M/S/C – Vonasek, Borowicz (4,0)

GIS Coordinator Liz Dustin addressed the Board for an Annual Performance Evaluation.

Assessor Russ Steer addressed the Board for a Department Update and Annual Performance Evaluation.

Veterans Service Officer Brett Brandon provided the Board with an office update, requesting that the County consider contributing to the new Veterans Home in Bemidji as the neighboring Counties have done. The Board conducted the Annual Performance Evaluation

with Mr. Brandon.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Extension Committee
Kiesow	Joint Powers Natural Resource Board, NWRDC – Economic Development Audit, Red River Basin Executive Committee
Vonasek	Northwest Mental Health
Miller	Counties Providing Technology (Email Report)

Auditor-Treasurer Peters provided the following for his report:

1. Ditch Reports were shared
2. Set 2019 Commissioners Salaries – The Board approved to keep Commissioners Salaries for 2019 at the current level as 2018 at \$24,000 per year. **M/S/C – Kiesow, Vonasek (4,0)**
3. MCIT 2017 Annual Report Information
4. Election Update – Mail Ballots were mailed on 10/1/18
5. Property Cleanup/Forfeited Tax Update – Stephen and Argyle cleanup sites are now completed. March Elevator site final cleanup will hopefully start next week. Discussion ensued on cleanup project criteria.
6. AMC Annual Conference Information was shared
7. The Board approved to classify tax forfeited parcel 59-0703-000 as non conservation, set the basic sale price at \$100, and authorized this parcel to be sold at public sale, pending DNR approval. **M/S/C – Vonasek, Kiesow (4,0)**

Chairperson Bring adjourned the meeting at 1:55 pm.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER