

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
December 7, 2017 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Miller called the regular meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Rolland Miller, Gary Kiesow, and Auditor-Treasurer Scott Peters present.

Maintenance Engineer Rodger Haugtvedt met with the Board during open forum to discuss options for the floor refinishing project and retainer wall project. The grant that was applied for to cover this did not materialize. If both projects were completed it would require a \$10,000 budget adjustment for 2018. The Board will consider this after reviewing the final proposed 2018 budget.

Highway Engineer Lon Aune met with the Board to review options regarding maintenance issues with a road grader and cost effective options to address this situation. The Board approved the following highway resolutions.

RESOLUTION 12-07-01

BE IT RESOLVED that the County Auditor be authorized to issue warrants for the following right of way easements along County Road 100, located between County Road 144 and C.S.A.H. 10, from a point 1,100 feet east of the Northwest Corner of Section Twenty-five (25), T155N, R50W, to a point 3,500 feet east of the Northwest Corner of Section Twenty-five (25), T155N, R50W, for the purpose of replacing Bridge No. 7474 , with Bridge No. 45578 (SAP 045-598-023).

<u>PARCEL NO.</u>	<u>NAME & ADDRESS</u>	<u>Payment</u>
1	Jennifer & David Nelson 23576 State Hwy. 220 NW Oslo, MN 56744	\$2,482.00
3	Donald & Yvonne Nelson 1129 29 th Ave. N St. Cloud, MN 56303	\$419.34
	Linda Boothe 28 S. Wheeler Street St. Paul, MN 55105	\$419.33
	Duane Nelson 5168 Edie Dr. Kingman, AZ 86409	\$469.33
4	Douglas & Kathy Carlson 45635 240 th St. NW Alvarado, MN 56710	\$306.00
5	Douglas & Sandra Huderle 45100 Center St. NW East Grand Forks, MN 56721	\$680.00
6	Jared & Robbyne Sands 45434 230 th St. NW	\$272.00

RESOLUTION 12-07-02

BE IT RESOLVED, that pursuant to Minnesota Statute Section 161.36, the Commissioner of Transportation be appointed as Agent for Marshall County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Board Chairman and the County Auditor/Treasurer are hereby authorized and directed for and on behalf of Marshall County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1030045”, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

M/S/C – Bring, Borowicz (5,0)

The Board approved the December 7, 2017 meeting agenda with additions. **M/S/C – Borowicz, Vonasek (5,0)**

The minutes from the November 21, 2017 Regular Board Meeting were approved as written. **M/S/C – Kiesow, Vonasek (5,0)**

RESOLUTION 12-07-03

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

11/22/2017	\$93,186.20
12/01/2017	\$2,477,908.63
12/04/2017	\$29,073.10

Commissioner Warrants

\$117,623.66

M/S/C – Bring, Borowicz (5,0)

Public Health Director Fran Tougas addressed the Board with a bimonthly report. Items discussed included:

1. Community Health Assessment – regional survey mailed out.
2. Evidence Based Home Visiting - EBHV Grant usage report
3. SHIP Grant update
4. Marshall County Health Coalition/Safe Communities Coalition
5. Influenza Activity – Clinics are now completed – flu is not widespread at this time
6. New Zoster vaccine for shingles is seeing good results
7. Quality Improvement – Immunization rates are being monitored
8. High-dose flu vaccine may be offered next year
9. Radon Partnership Workshop – staff attended in Bemidji – January is Radon Awareness month – Booklets shared
10. Mold and Healthy Homes Overview are being proposed as workshops
11. Resolution for disaster volunteers – no need for updated contract
12. Report on October Regional Disaster Preparedness exercise - This went well.

Opioid concerns were discussed. Marshall County is taking positive actions to prevent abuse.

Red River Water Management Board Executive Director Rob Sip, and Treasurer Dan Wilkens addressed the Board to provide an activity/project and financial report. Others present for this included MST Watershed Administrator Joel Praska, Managers Roger Mischel, Eric Johnson, and John Nelson and residents Neil Johnson and Jarod Peterson.

Extension Educator Van Swanson and Ag Services Director Bill Craig addressed the

Board to provide a year-end report. Bill discussed meetings he has held regarding land rent and hemp production. Commercial Applicators will be able to access testing information online and take the test here, taking about 2 hours of time. Fee schedules and computer needs were discussed. The Board approved a fee structure for commercial and non commercial applicator licensing for the County as recommended by Mr. Craig. **M/S/C – Kiesow, Bring (5,0)** Feedlot inspections are now being completed as well as reporting requirements. Soybean plot results will be provided by Mr. Craig at upcoming meetings. Mr. Craig indicates that his department is staying within the 2017 annual budget. Mr. Swanson informed the Board that it has been a successful year in 4H, with good project numbers and participation. Van will be retiring at the end of this year and thanked the Board for their support over the past 15 years. Interviews have been conducted for his replacement. The Board thanked Mr. Swanson for his years of dedicated service with the County 4H program, enthusiasm, and development of our youth and wished him well in his retirement. **M/S/C – Vonasek, Bring (5,0)**

Veterans Service Officer Brett Brandon provided a year-end report to the Board. He indicated his numbers are increasing and that he is thankful for the Boards support with his assistant as he is able to better serve veterans needs. Brett hopes to get his records updated digitally as soon as programming issues can be resolved.

Technology Coordinators Leanne Novacek and Liz Dustin addressed the Board to provide a year-end report. The County has 9 servers and 108 computer work stations currently. The server room has been a good asset. The working relationship with InVisiMax is positive. Liz will begin the ditch scanning process.

Sheriff Jason Boman addressed the Board to provide a year-end report.

1. 800 Radio System – had some glitches but should be operational sometime in January.
2. Text to 911 – Now available here with further enhancements coming – a lost hunter was recently found by using cell phone technology.
3. Mental Health issues are an ongoing problem in the County and Statewide. Jason is working with hospital on this issue.
4. Winter Sheriff Conference coming up next week
5. Employee Update – taking applications for Dispatcher/Jailor
6. Canine update – actively doing searches and providing educational services to organizations – will be offering services to schools
7. New Laws update
8. National Night to Unite will be continued
9. Officer training update – Deputy Troy Brekke will be attending specialized Drug Recognition Enforcement training. Dispatcher/Jailor Dave Erickson will be trained in DARE.
10. James Duckstad retiring in July – plans being made for replacement
11. Computers in squad cars are currently being used and has been a useful tool for the Deputies
12. SUV's will be ordered for 2018 replacement vehicles

County Attorney Don Aandal provided employment issue legalities to the Board. Mr. Aandal commented on correspondence regarding potential legal actions against the County in regard to MST Watershed past projects. Mr. Aandal indicated that 12% of traffic fine money comes back to the County currently. County Engineer Lon Aune and Highway Maintenance Supervisor Mark Reiersen were available during this discussion.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	AMC Annual Conference, Quin, Roseau Joint Ditch Meeting
Bring	AMC Annual Conference, LAHBNP State Meeting, Extension Hiring Committee
Kiesow	AMC Annual Conference, Joint Powers Natural Resource Board, Roseau Joint Ditch Meeting

Miller AMC Annual Conference, Loudermill Hearing, Roseau Joint
Ditch Meeting
Vonasek MST Watershed, Loudermill Hearing, Northwest Mental
Health

Auditor-Treasurer Peters discussed the following for his report:

1. The Board set County Board Per Diems for 2018 at the current rate of \$60/Meeting.
M/S/C – Bring, Kiesow (5,0)
2. New Auditor/Treasurer Employee Introduction - Krista East – The Board wished Ms. East well in her employment with the County
3. Appointment consideration to Marshall Polk Rural Water – The Board approved appointment of Orin Knutson to the Marshall Polk Rural Water System Board.
M/S/C – Bring, Vonasek (5,0)
4. 2018 Budget Review- TNT discussion
5. Year-end Ditch Borrowing Consideration – Borrowing will occur on deficit accounts and payment made on accounts that have funds available.
6. Consider approval to advertise for 2018 paper – The Board approved to advertise for bids for County paper for 2018. **M/S/C – Bring, Kiesow (5,0)**
7. The Board approved a Lost Warrant Resolution
8. Review of employee vacation time balances – The Board encouraged all to reduce to 240 hours before 2018 to not lose hours.
9. Approval consideration of Motor Vehicle Support Resolution
10. Forfeited Tax update – down to one parcel
11. Correspondence

RESOLUTION 12-07-04 Lost Warrant Resolution

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #275966 dated October 17, 2017 issued to Cody Gillund, in the amount of \$150.00.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in amount using a new warrant number. **M/S/C – Bring Vonasek (5,0)**

RESOLUTION 12-07-05

WHEREAS, the State of Minnesota established a deputy registrar network to provide our citizens with motor vehicle titling and registration services, including driver license transactions; and,

WHEREAS, deputy registrars are required to operate as agents on behalf of the State of Minnesota without compensation from the State for the services they offer; and,

WHEREAS, in 1949, the State of Minnesota established in statute a user-based filing fee on motor vehicle and driver license transactions to be retained by the deputy registrar to defray all their costs to provide this localized service to our citizens for the State; and,

WHEREAS, the State of Minnesota now receives over \$1 billion annually in state fees and taxes collected through the deputy registrar network; and,

WHEREAS, the State of Minnesota has now shifted substantial clerical and auditing responsibilities onto the deputy registrar network due to the State’s conversion to their new MNLARS (Minnesota Licensing and Registration System) program; and,

WHEREAS, the new MNLARS regimen is now documented to have multiple shortcomings which have severely strained normal deputy registrar operations with longer processing times that greatly limit their typical volume of daily business; and,

WHEREAS, other MNLARS shortcomings have frequently forced deputies to conduct “no-(filing) fee” services for customers which acerbates the deputy business model; and,

WHEREAS, deputy registrar offices are now forced to invest in additional staff, office

equipment, and more space to meet customer demand due to the MNLARS conversion; and,

WHEREAS, the filing fee revenue no longer covers the operational costs to maintain deputy registrar offices such that many local government-based deputies are seeking local property tax subsidies and private operators are applying for lines of credit to stave off complete closure,

NOW, THEREFORE, BE IT RESOLVED that *Marshall County* calls upon the State Legislature and our Governor to enact legislation in 2018 to provide deputy registrars with proper compensation by reallocating from existing state fee structures or other appropriate filing fee adjustments to ensure their valued service and continued presence remains in our local community to serve our citizens and the State.

M/S/C – Borowicz, Kiesow (5,0)

The Board approved to set up a dedicated fund for Property Cleanup by utilizing \$50,000 of revenues from Mar-Kit Recycling Funds annually beginning in 2018 with unused funds being held as dedicated funds for future years for this account, with criteria for usage to be determined by the Board. **M/S/C – Bring, Kiesow (5,0)**

The Board authorized a change of budget in 2018 for building projects of flooring refinishing and berm removal by a total of \$10,000 but to first utilize STS for all services and to redo the historical grant for just the flooring refinishing project. **M/S/C – Bring, Vonasek (5,0)**

Chairman Miller adjourned the meeting at 3:50 pm.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER