

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**December 19<sup>th</sup>, 2017 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Commissioner Miller called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Auditor-Treasurer Scott Peters present.

The Board approved the December 19<sup>th</sup>, 2017 meeting agenda with additions. **M/S/C – Vonasek, Bring (5,0)**

The minutes from the December 7, 2017 regular meeting were approved with corrections. **M/S/C – Borowicz, Bring (5,0)**

The minutes from the December 7, 2017 Truth in Taxation Meeting were approved with corrections. **M/S/C – Kiesow, Vonasek (5,0)**

Brad Berg, SWCD Board member, addressed the Board to discuss Buffer/Landowner Rights from a meeting he attended in central Minnesota with the Minnesota Natural Resource Coalition. Mr. Berg indicated that Marshall County will be invited to be part of a coalition to address landowner concerns regarding the buffer law legalities and questions about its constitutionality. There will be more meetings after the 1<sup>st</sup> of the year. Highway Engineer Lon Aune and Environmental Services Administrator Josh Johnston were present for this discussion.

**RESOLUTIONS 12-19-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Commissioner Warrants** **\$279,720.25**  
**M/S/C – Kiesow, Vonasek (5,0)**

**RESOLUTION 12-19-02**

PER DIEMS

Gary Kiesow	\$300.00
Rolland Miller	\$840.00
LeRoy Vonasek	\$240.00
Domita Mack	\$60.00
<b>Total</b>	<b>\$1,440.00</b>

**M/S/C – Bring, Borowicz (5,0)**

Social Services Director Chris Kujava met with the Board.

**General Business**

- A. State Out of Home Placement Statistics
- B. County Cost Share Report
- C. AMC Letter to the Board supporting Homelessness prevention
- D. AMC Priorities were reviewed
- E. The 2018 Local Advisory Council Regional Report we given to the Board

**Personnel**

The Board accepted the resignation of Lorrie Prickett, thanking her for the years of service to the County. The Board further authorized Director Kujava to fill the vacancy.  
**M/S/C – Bring, Kiesow (5,0)**

The Board authorized a sick time donation request for an employee in his department.  
**M/S/C – Bring, Vonasek (5,0)**

**Licensing and Contracts**

- A. The Northwest Mental Health Center Contract for Services for 2018 received Board approval. **M/S/C – Vonasek, Bring (5,0)**
- B. The Department of Human Services Mental Health Screening Grant was accepted by the Board. **M/S/C – Kiesow, Borowicz (5,0)**
- C. Tri-Valley Caring Comparison Contract – Received Board approval. **M/S/C – Bring, Kiesow (5,0)**

**Authorizations**

Case Activity, Bills of \$92,223.08, and Director Actions received Board approval.  
**M/S/C – Kiesow, Bring (5,0)**

Andrew Gurbada, Smarter HSA President, addressed the Board via the web for an Index Universal Life Savings Account presentation.

Highway Engineer Lon Aune addressed the Board.

Mr. Aune discussed the following items:

- A. Public Hearing on Rules Amendment for MSTWD
- B. Proposed 2018 projects:
  - 1. Bridge on CR 100 - bid on February 20
  - 2. County Road 104 - bid on February 6
  - 3. Warren - Johnson Avenue - Mill and Overlay project
  - 4. Overlay of CR 5 - Englund Store West
  - 5. Overlay of CR 12
  - 6. Overlay of CR 36
  - 7. Bridge in Moose River Township
- C. Staffing – The Board accepted the resignation of sign maintenance technician/snowplow operator Shawn Kostrzewski. The Board further authorized Engineer Aune to fill the position. **M/S/C – Kiesow, Vonasek (5,0)**
- D. Equipment Replacement Plan discussion

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit
Bring	Mar-Kit, Transportation Advisory Committee, Van Swanson Retirement
Kiesow	Northwest Regional Emergency Communication (Radio) Board, Marshall County Water Resource Advisory Committee, One Watershed One Plan, Joint Powers Natural Resource Board
Miller	MST Watershed, MST Watershed Rule Amendment Public Hearing
Vonasek	Mar-Kit, Tri-Valley, MST Watershed, Northwest Mental Health

County Attorney Aandal provided an update on a potential lawsuit.

The Board recessed for lunch at 12:12 pm and reconvened at 12:50 pm.

Auditor-Treasurer Peters provided the following for his report:

- 1. End of Year Ditch Report
- 2. Lost Warrant Resolution
- 3. Forfeited Tax Update
- 4. Smart Board Discussion

5. Discussion on meeting request with Board concerning MST watershed
6. Con Con Fund Request Review
7. Clean Up Fund Criteria

**RESOLUTION 12-19-03**

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #274366 dated August 15, 2017 issued to Pro Cellular, in the amount of \$19.99.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Borowicz, Bring (5,0)**

The Board reviewed and approved the Final Levy and Budget for 2018.

**RESOLUTION 12-19-04**

**WHEREAS**, Department Administrators within the County Government of Marshall County have presented proposed budgets to the County Board for 2018, and

**WHEREAS**, said proposed budgets have been reviewed by the County Board and amended to a final budget amount for the following funds:

Revenue	\$6,868,204
Road & Bridge	\$9,462,579
Social Services	<u>\$3,871,410</u>
TOTAL	<u>\$20,202,193</u>

This provides for a Tax Levy for taxes to be collected in 2018 in the amount of \$6,451,311.

**NOW THEREFORE BE IT RESOLVED**, that the budget for 2018 is hereby approved for the tax levy amounts as follows:

Revenue Fund	\$4,937,752
Road & Bridge Fund	\$1,100,000
Social Services Fund	<u>\$900,000</u>
TOTAL	\$6,937,752
Less State Paid Aids	<u>\$486,441</u>
NET LEVY	<u>\$6,451,311</u>

**M/S/C – Bring, Borowicz (5,0)**

Recorder Bev Lydeen met with the Board.

The Board approved modifications to the Recorder Fee Schedule.

**RESOLUTION 12-19-05**

County	Recorder's	Abstract
Certificate.....		\$65.00

Federal & State Tax Lien, Bankruptcy Proceeding & Judgments Certificate (Up to three Judgments entered)  
 After three Judgments each Judgment entered to be an additional \$3.00 (per hour).....\$13.00

Auditor's	Special	Assessment
Certificate.....		\$5.00

Auditor's	Delinquent	Tax
Certificate.....		\$5.00

Treasurer's Certificate.....	Current	Tax
		\$5.00
Abstract Entry.....		
.....		\$5.00
Photo copy of a document - per page.....		\$1.00
Postage & handling expense per abstract.....		\$10.00
Postage for each additional abstract in same transaction.....		\$2.00
Abstract Covers.....		
.....		\$5.00
Research Fee - per hour (with minimum of \$15.00).....		\$30.00
Photo copy of a Certificate of Title 5.00 Title Searches (with certificates).....		\$125.00
Title Searches (without certificates).....		\$60.00
Title Search - 1 year.....		\$75.00
NSF Check.....		\$30.00
Fax Fee.....		\$5.00
Email fee.....		\$5.00
Duplicate License.....		Marriage \$25.00
Marriage: Consent for Minor to Marry.....		\$20.00
Ordinations-Filing Fee.....		\$20.00

**M/S/C - Bring, Kiesow (5,0)**

Ms. Lydeen would like to fill the open Land Technician Deputy Recorder position in her office as is budgeted. The Board approved to start the hiring process to fill this open position.

**M/S/C – Vonasek, Kiesow (5,0)**

Ms. Lydeen reviewed a past Elected Severance Policy with the Board.

The meeting was adjourned at 2:05 p.m. by Chairman Miller.

\_\_\_\_\_  
CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER