

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
September 1, 2015 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Borowicz called the regular meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Gary Kiesow, and Auditor-Treasurer Scott Peters present.

The Board approved the September 1, 2015 meeting agenda with additions. **M/S/C – Kiesow, Bring**

The minutes from the August 18, 2015 Regular Board Meeting were approved with corrections. **M/S/C – Vonasek, Bring**

RESOLUTION 09-01-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants	\$130,346.32
M/S/C – Bring, Kiesow	

County Recorder Bev Lydeen addressed the Board for review of the 2016 Recorder salary.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Kiesow	Northwest Community Action, Joint County Natural Resource Board, Joint Powers of the Red Basin, JD 11 & 21
Borowicz	JD 11 & 21, Household Hazardous Waste

Grant Writer Bill Craig addressed the Board to review grant writing progress. Mr. Craig has applied for two significant grants for the MST Watershed for work on systems through BWSR, a Minnesota Historical Grant for roof repairs for the courthouse, a grant for a trail designation through the Greater Minnesota Regional Parks and Trails Commission, USDA Loan/Grant processing and a Bremer Foundation grant for grandstand replacement, Gatzke Senior Center repair grant search, Horse Council grant for the fair, and a radio grant for the Sheriff's Department with StoneGarden.

State Representative Dan Fabian addressed the Board to discuss legislative issues pertinent to our area. Meg Morley and Paul Kilgore from Enbridge Energy, Bill Craig, County Engineer Lon Aune, Assessor Russ Steer, and MST Watershed employees Deb Rynda and Dan Omdahl were also present for this discussion. Buffer Strip Legislation regarding timelines with mapping, implementation of buffers, funding options, and enforcement duties and concerns were discussed. The Enbridge Energy tax court appeal for years 2012, 2013, and 2014 regarding valuation was discussed. A trial regarding this appeal will be held possibly later this year. Mr. Kilgore indicated that Enbridge would be willing to work with Counties in a positive way over time to not financially hinder County operations for any possible repayment of tax. Mr. Fabian recommended that the County invite the Department of Revenue to a County Board meeting to provide their perspective regarding this matter. Mr. Borowicz thanked Mr. Fabian on his work regarding the positive ditch tax legislation. County Program Aid formula and funding, Gas tax, fertilizer plant assessment exemption concerns, and Assessment Accreditation were also discussed.

County Engineer Lon Aune addressed the Board regarding for Highway and Ditch

Authority Business.

RESOLUTION 09-01-02

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-606-028 has completed the contract in accordance with plans and specifications and the total cost of said job was \$2,429,998.83 and the balance due to the Contractor is \$12,886.47.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$12,886.47 to R.J. Zavoral & Sons, Inc.. **M/S/C – Bring, Kiesow**

RESOLUTION 09-01-03

WHEREAS, Marshall County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Old Bridge No.7483 (New Bridge No. 45J18); and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$92,770 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Marshall County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

M/S/C – Kiesow, Bring

The Board recessed the regular meeting and opened the Ditch Authority Meeting.

M/S/C – Vonasek, Bring

The Board approved a cleaning request for 2 miles of County Ditch 27 in sections 14 and 15 in Grand Plain Township. **M/S/C – Kiesow, Vonasek**

The Board approved a ditch cleaning request for 2 miles on Judicial Ditch 9 in sections 34 and 35 of Eagle Point Township. **M/S/C – Vonasek, Kiesow**

Mr. Aune indicated that there will be a cleaning request on County Ditch 3 forthcoming.

The Board closed the Ditch Authority Meeting and reopened the regular meeting.

M/S/C – Vonasek, Kiesow

Engineer Aune informed the Board that there are a number of settlements of the roadways over culverts on County Road 20, 5 and 10 that are a concern and that the highway department will be looking at solutions to resolve these issues.

The Board reviewed the proposed 2016 County Budget and levy.

Auditor-Treasurer Scott Peters presented the following in his report:

1. Ditch Report through August
2. Lost Warrant Resolution
3. Office Duty Consideration
4. 2010 to 2015 Taxation report of all county taxation districts

RESOLUTION 09-01-04

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #254503 dated August 4, 2015 issued to Jason Boman, in the amount of \$116.00.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number.

M/S/C – Bring, Vonasek

The meeting was adjourned by Chairman Borowicz at 1:00 pm.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
September 15, 2015 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with the following present: Commissioners Sharon Bring, Ken Borowicz, Gary Kiesow, LeRoy Vonasek, Rolland Miller, and Auditor-Treasurer Scott Peters.

The September 15, 2015 meeting agenda was approved with additions. **M/S/C - Kiesow, Bring**

The Board approved the September 1, 2015 meeting minutes with corrections. **M/S/C - Vonasek, Bring**

RESOLUTION 09-15-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

September 3, 2015 **\$145,939.87**

Commissioner Warrants

\$336,866.60

M/S/C - Miller, Kiesow

RESOLUTION 09-15-02

	PER DIEMS
Kenneth Borowicz	\$120.00
Gary Kiesow	\$240.00
LeRoy Vonasek	\$240.00
Darlene Bates	\$60.00
Total	\$660.00

M/S/C - Bring, Kiesow

The following Commissioner/Committee reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Markit
Miller	MST Watershed
Vonasek	NW Minnesota Foundation, Tri Valley, NW Mental Health, Markit
Bring	Markit, Transportation Advisory Committee, Extension Committee, Council on Aging
Kiesow	NWRDC

Social Services Director Chris Kujava addressed the Board.

General Business

Reports by Mr. Kujava included: review of new tasks and work requirements for Social Service and Eligibility Workers, Sanford Open House September 22 from 1 to 5 pm, and Mental Health System issues.

Director's Administrative Report

The Board reviewed the 2016 Collaborative Budget.

Authorizations

Case Activity, Bills, and Director Actions received Board approval. **M/S/C - Vonasek, Miller**

Highway Engineer Lon Aune addressed the Board.

Project updates:

1. CR 28 paving project – Newfolden City completed, working well with events. Should be completed within 10 days
2. Stephen Culvert – project completed
3. Agdar Township Bridge replacement project – progressing nicely
4. City of Argyle Safe Route to Schools project completed
5. City of Grygla Safe Route to Schools project now being bid for opening on 9/23/15.
6. Warren Trail Grant project has now begun
7. County Road 15 and 20 Road sinking over culverts issue – getting bids and may try and patch areas with County equipment to provide relief in this area.
8. Bridge repair in Espelie Township reviewing options for repair
9. County Ditch 3 – will be getting quotes on cleaning
10. Beaver control on County Road 30
11. County Park Trail Repair Project

The Board recessed the regular meeting and opened the Ditch Authority Meeting.

M/S/C – Kiesow, Vonasek

The Board approved a ditch cleaning request on County Ditch 35 for 2.5 miles in East Valley Township in Sections 4, 9, and 16. **M/S/C – Kiesow, Bring**

The Board approved a ditch cleaning request for 1 mile on County Ditch 32, Lateral 2 for 1 mile in Espelie Township in Section 31. **M/S/C – Kiesow Vonasek**

The Board closed the Ditch Authority Meeting and reopened the regular meeting.

M/S/C – Vonasek, Bring

Sheriff Boman addressed the Board, introducing newly hired Grygla Deputy Ben Kucera. Mr. Boman discussed his concerns and actions his department is taking concerning mental health housing problems.

Auditor - Treasurer Peters covered the following items in his report:

1. 2016 Pay Structure Charts
2. The Board set the time and date for Truth in Taxation Meeting for December 1, 2015 at 6 pm. **M/S/C – Vonasek, Bring**
3. 5-year Financial Report
4. The Board approved to transfer Strandquist forfeited parcel 57-0126-000 to the City of Strandquist for the cost of transfer. **M/S/C – Bring, Kiesow**
5. The Board approved cleanup of Lincoln Township forfeited parcel 22-0040-001 as needed. **M/S/C – Kiesow, Bring**
6. CPA meeting update/strategy
7. The Board approved to become the Fiscal Agent for Joint Powers Natural Resource Board. **M/S/C – Miller, Kiesow**
8. The Board approved a Pipeline Easement for the City of Warren. **M/S/C – Bring, Vonasek**
9. Regional Assessment Fee Report
10. The Board reviewed information from the North Country Food Bank regarding operations and future building plans. The Food Bank administration will be invited to a future Board meeting.

Resolution 09-15-03

WHEREAS, the departments within the County government of Marshall County have submitted proposed budgets for 2016, and

WHEREAS, the Marshall County Board of Commissioners have reviewed and considered said budgets,

NOW THEREFORE BE IT RESOLVED, that the proposed budgets for 2016 are hereby approved for proposed levies in the following amounts:

Revenue Fund	\$4,187,805
Road & Bridge Fund	\$975,000
Social Services Fund	\$1,000,000
<u>TOTAL</u>	<u>\$6,162,805</u>
Less State Paid Aids	\$139,172
<u>NET LEVY</u>	<u>\$6,023,633</u>

M/S/C – Bring, Borowicz

The Board approved to set the County Recorder Salary at \$72,500 beginning 1/1/16.

M/S/C – Vonasek, Kiesow

The Board adjourned the meeting at 12:25 p.m. **M/S/C – Vonasek, Borowicz**

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER