

May 24, 2018

To: Marshall County 4-H Members

From: Alysa Tulibaski, 4-H Program Coordinator

The Marshall County Fair is almost here! The 2018 fair is scheduled for July 25-29. Enclosed you will find everything you will need to register for the 2018 Marshall County Fair, which includes: The Marshall County 4-H Premium Book, Fair Registration form, FairEntry detailed instructions for families and FairEntry quick start guide for families.

All 4-H projects will be entered online in the FAIRENTRY online registration system. For some of you, you will be pros, being it is your third year and for those of you new to this, know you can always give us a call at the Extension Office if you have any questions. The website for FAIRENTRY is as follows: <https://fairentry.com> or <https://fairentry.com/Fair/SignIn/2362> will bring you directly to the Marshall County Fair.

For each project you plan to bring to the fair and plan to have judged; including general exhibits, which are called "Static" exhibits and/or animal projects must be entered in by the families.

The premium book is to help find **class names**, which are entered in individually in FairEntry.com. Remember FairEntry will only be open to enter projects from June 1 – June 25 and closes at midnight! You can find the premium list online at:

Steps to register for Fair:

1. Use the Marshall County 4-H 2018 Premium Book to decide on each project you plan to bring to the fair, use the Fair Registration provided for what you plan to enter.
2. The website for fair registration is: <https://fairentry.com/Fair/SignIn/2362>
3. You will login into this system using your 4HOnline email & password. (If you forgot your password...click the reset password button and a new password will be sent to your email or contact us at the Extension Office for assistance.)
4. Refer to the FairEntry Help Guide for specific directions on registering your projects for the fair.
5. If you do not have access to the internet we suggest using a computer at the library, at a family or friend's home, or contact us to use a computer at the Extension Office. If you want staff to enter your projects you must return your registration sheet to the Extension Office by **June 25**.
6. Enter **EACH STATIC** or **ANIMAL** project you plan to bring/show (ex: If you are bringing two or more of the same project you must register for it twice.) You must be enrolled in the project areas you intend to exhibit in. There is **no limit** on the number

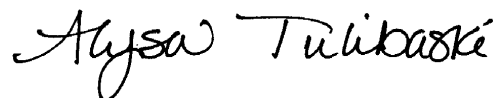
of general (ie. Static) entries you can exhibit. Livestock can only enter **one time** per class.

7. Cloverbuds (K-2)
 - a. Cloverbud projects should be entered for example; Class Code: Cloverbud - item made at home Description: container garden
 - b. Cloverbud Animal exhibits will be entered in, for example; the department animal tabs (beef), division cloverbud, class beef cloverbud
 - c. Please remember to enter special judging events- Fashion Revue, Demonstrations, Food Revue, and Performing Arts.

Reminders:

- Make sure you register each project you plan to exhibit at the county fair into FairEntry. You cannot add projects on entry day!
- Register for special events (Fashion Revue, Demonstrations, Food Revue, and Performing Arts) in FairEntry.
- Select the current grade you've just completed in 2018.
- **IMPORTANT: DO NOT HIT SUBMIT UNTIL YOU HAVE ENTERED PROJECTS FOR YOUR ENTIRE FAMILY!!**
- Club projects cannot be entered online. Leaders will need to return the club project registration form to the Extension Office by June 25 and 4-H staff will enter the projects.
- The Marshall County Fair Board will be giving out vouchers for the premiums instead of checks. You will need to cash them the same evening you pick up your voucher by the registration table. Remember these vouchers cannot be cashed at a bank.

If you would like your 2018 Marshall County Fair 4-H exhibits in FairEntry checked by 4-H staff, please submit your paper registration form to the Extension Office by June 25 at 4:30 p.m. **NO LATE REGISTRATIONS WILL BE ACCEPTED.** If you have any questions, please call the Extension Office at 218-745-5232 or 1-800-745-5232.



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