

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
January 19, 2016 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, LeRoy Vonasek, Chief Deputy Auditor/Treasurer Renae Yutrzenka and Recording Secretary Mandy Rosendahl present.

Russ Steer appeared before the Board for open forum. He discussed how busy his office has been with passports. He has asked if his office could get some part time help with data entry with the assistance of the Recorder's Office. The consensus was to allow the board to do that.

The Board approved the January 19, 2016 meeting agenda with additions. **M/S/C – Borowicz, Bring**

The minutes from the January 5, 2016 meeting were approved with corrections. **M/S/C – Borowicz, Vonasek**

Jacob Narloch and Matt Vangrinsven of Valley Med Flight, an air ambulance service out of Roseau met with the Board. They presented a Membership Service Provider Agreement which the Board will look at and take under consideration.

Social Services Director Chris Kujava met with the Board.

General Business

Director Kujava provided updates on SNAP Expedited services. Staff performed at 100% timeliness from May 2015 to July 2015. He commended his staff for their exceptional work.

Director Kujava commended his staff on their exceptional annual Ucare compliance audit for MSHO. Staff had a 100% compliant rate for CY 2015.

A Scale Conversion to Merit System was discussed.

Personnel

Linda Potucek turned in a letter of resignation and will be done on February 5, 2016. The Board and Mr. Kujava would like to thank Linda for her many years of service to Marshall County. The Board accepted her resignation. **M/S/C – Bring, Borowicz**

Lisa Sillanpaa was hired to start on February 1st, 2016 to replace the soon to be vacant Office Support Specialist's position.

Licensing and Contracts

The Board approved and reviewed the following contracts and agreements;

1. 2016 IV-D Cooperative Agreement with the MDHS was approved. **M/S/C –Bring, Vonasek**
2. Electronic Documentation Management for Child Support was approved. **M/S/C – Bring, Borowicz**
3. Health Partners Vendor Agreement **M/S/C –Borowicz, Bring**
4. Supplement Nutrition Assistance Program Employment and Training Contract **M/S/C –Bring, Borowicz**

Authorizations

Case Activity, Bills, and Director Actions received Board approval. **M/S/C – Borowicz, Bring**

Assistant County Engineer Rodney Teigen met with the Board.

RESOLUTION 01-19-01

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-606-029 has completed the contract in accordance with plans and specifications and the total cost of said job was \$1,900,712.26 and the balance due to the Contractor is \$96,816.98.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$96,816.98 to Knife River Materials. **M/S/C –Borowicz, Bring**

RESOLUTION 01-19-02

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SP 045-628-009 has completed the contract in accordance with plans and specifications and the total cost of said job was \$1,779,941.39 and the balance due to the Contractor is \$88,997.07.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$88,997.07 to Knife River Materials. **M/S/C –Bring, Borowicz**

RESOLUTION 01-19-03

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-628-010 has completed the contract in accordance with plans and specifications and the total cost of said job was \$120,900.26 and the balance due to the Contractor is \$6,045.01.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$6,045.01 to Knife River Materials. **M/S/C –Bring, Vonasek**

RESOLUTION 01-19-04

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

January 19, 2016 \$198,153.38

Commissioner Warrants

\$399,570.93

M/S/C –Borowicz, Bring

RESOLUTION 01-19-05

PER DIEMS

Kenneth Borowicz	\$240.00
Sharon Bring	\$360.00
Gary Kiesow	\$300.00
LeRoy Vonasek	\$180.00
Total	\$1,080.00

M/S/C – Bring, Vonasek

The following Commissioner/Committee Reports were shared:

Commissioner

Borowicz
Bring
Kiesow
Vonasek

Meeting/Report

Quin Meeting, MarKit
MarKit, Council on Aging
NW Regional Development, NW Regional Communications
MarKit, Tri-Valley, NW Mental Health

Chief Deputy Auditor Treasurer Yutrzenka presented the following in her report:

1. 2015 Budget/Expenditure Review
2. 2016 Committee List Modification
3. Con Con Disbursement Resolution Consideration
4. Lost Warrant Resolution Consideration
5. Mounted Posse Thank You
6. Ditch Assessment Resolution
7. Legislative Conference Information
8. Nationwide Letter

RESOLUTION 01-19-06

WHEREAS, Minnesota Statute 84A.51, Subd. 4 allows for 30% of the funds received by a County from the State Consolidated Account from State lands in a County’s Consolidated Conservation Area to be apportioned to a County Development Fund, which is created and expenditures from which are directed by the County Board for the rehabilitation and development of the portion of the County within the conservation area, and

WHEREAS, Marshall County accepts applications for disbursement of these funds anytime between January 1st through December 31st of a fiscal year and reviews all applications annually in January of the following year by a County established Con Con committee, and

WHEREAS, the Con Con committee reviews and makes funding recommendations to the County Board for consideration at the second regular meeting of the County Board,

THEREFORE BE IT RESOLVED, that the following appropriations from the County Development Con Con Fund are hereby approved by the Marshall County Board:

Marshall County Sheriff’s Department	ATV	\$10,000.00
Grygla Fire and Rescue	Rescue Equipment	\$10,000.00
Northwest Regional Library	Service Costs	\$2,500.00
Grygla-Gatzke Food Shelf	Food Costs	\$1,500.00
Grygla ECFE	Book Expenses	\$1,500.00
City of Grygla	Signs	\$6,000.00
Valley Township	Replace Bridge	\$5,000.00
TOTAL		\$36,500.00

M/S/C –Bring, Borowicz

RESOLUTION 01-19-07

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #246268 dated October 4, 2014 issued to Rodger Haugtvedt, in the amount of \$25.00.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C –Bring, Vonasek**

RESOLUTION 01-19-08

BE IT RESOLVED, that the following ditches be levied for the **2016** payable tax year.

MIDDLE-SNAKE-TAMARAC WTSD

COUNTY # 39	1039	2,510
COUNTY # 39 IMPROVE	1139	1,080
JUDICIAL # 1	9001	19,880
JUDICIAL # 14	9014	29,510
JUDICIAL # 15	9015	38,390
JUDICIAL # 16	9016	9,290
JUDICIAL # 20	9020	23,540

COMMISSIONER DISTRICT # 3

COUNTY # 7	1007	6,000
COUNTY # 10	1010	2,000
COUNTY # 12	1012	6,000
COUNTY # 14	1014	2,000
COUNTY # 16	1016	2,000
COUNTY # 42	1042	6,000
COUNTY # 43	1043	5,000

JUDICIAL # 21	9521	1,390
JUDICIAL # 24	9024	240
JUDICIAL # 25-1	9125	15,540
JUDICIAL # 25-2	9225	1,410
JUDICIAL # 28	9028	5,590
JUDICIAL # 29	9029	44,750
PL 566 MAINTENANCE	6661	17,480
PL 6566 REBUILD	6662	3,380
STATE # 3	5003	9,840
WATERSHED # 2	9002	400
WATERSHED # 4	1004	2,200
WATERSHED # 7	1704	1,520

RED LAKE WTSD

STATE # 83	5183	25,850
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ROSEAU WTSD

STATE # 51	5051	642
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TWO RIVER WTSD

JUDICIAL # 3	9003	1,000
JUDICIAL # 10	9010	17,000

COMMISSIONER DISTRICT # 1

COUNTY # 8	1008	3,000
COUNTY # 22	1022	5,000

COMMISSIONER DISTRICT # 2

COUNTY # 3	1003	10,000
COUNTY # 13	1013	3,500
COUNTY # 38	1038	11,000
COUNTY # 41	1041	11,000
COUNTY # 44	1044	40,000

COUNTY # 45	1045	5,000
COUNTY # 45 BR I	1145	5,000
COUNTY # 45 BR II	1245	5,000
STATE # 2	5002	5,000
STATE # 90	5090	1,000
JUDICIAL # 8	9008	2,500
JUDICIAL # 9	9009	5,000
JUDICIAL # 27	9027	4,000

COMMISSIONER DISTRICT # 4

COUNTY # 18	1018	3,000
COUNTY # 23	1023	2,000

COMMISSIONER DISTRICT # 5

COUNTY # 2	1002	10,000
COUNTY # 6	1006	192
COUNTY # 15	1015	3,000
COUNTY # 20	1020	25,000
COUNTY # 24	1024	3,300
COUNTY # 25	1025	7,500
COUNTY # 27	1027	8,000
COUNTY # 28	1028	6,000
COUNTY # 30	1030	5,500
COUNTY # 31	1031	2,500
COUNTY # 32	1032	8,000
COUNTY # 33	1033	4,000
COUNTY # 35	1035	6,000
COUNTY # 40	1040	2,000
COUNTY # 46	1046	2,000
COUNTY # 20 LATERAL 1 & 2	1120	1,827
STATE # 83	5083	2,000
JUDICIAL # 11	9011	60,000
JUDICIAL # 13	9013	2,000
JUDICIAL #18	9018	1,000
JUDICIAL # 19	9019	12,000
JUDICIAL # 23	9023	5,000
JUDICIAL # 30	9030	2,000
JUDICIAL # 63	9063	700
JUDICIAL # 11 BR 55	9111	3,000
JUDICIAL # 21 BELTRAMI	9121	20,000
JUDICIAL # 11 BR 172	9211	1,786
JUDICIAL # 11 BR 179	9311	2,500

M/S/C -Bring, Vonasek

The Board discussed the Extension Office Position for Howard Person’s vacancy. The Board approved to advertise for a position shared with Pennington County for 80% time.

M/S/C -Bring, Borowicz

The meeting was adjourned at 12:18 p.m. by Chairman Kiesow.

 CHAIRPERSON,
 MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
 MARSHALL COUNTY AUDITOR-TREASURER