

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**December 1, 2016 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Chairman Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, LeRoy Vonasek, Ken Borowicz, Rolland Miller, and Auditor-Treasurer Scott Peters present.

The Board unanimously approved the December 1, 2016 Board Agenda with additions.  
**M/S/C – Borowicz, Vonasek**

The minutes from the November 15, 2016 meeting were approved unanimously by the Board. **M/S/C – Vonasek, Bring**

**RESOLUTION 12-1-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Batch**

<b>11-23-16</b>	<b>\$116788.06</b>
<b>11-23-16(Nov. Settlement)</b>	<b>\$2,352,255.97</b>

**Commissioner Warrants**

<b>12-1-16</b>	<b>\$227,346.37</b>
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**M/S/C – Borowicz, Bring**

All Commissioners voted in favor of Resolution 12-1-01.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Household Hazardous Waste
Bring	Mar-Kit, MST Watershed Advisory
Kiesow	Joint Powers of the Red Basin, Joint Powers Natural Resource Board
Vonasek	MST Watershed Advisory, Mar-Kit, MST Watershed, Northwest Mental Health, MN USA
Miller	MST Watershed Advisory, MST Watershed

The Board met with Public Health Director Gail Larson for a bi-monthly Public Health Update. Items shared included:

- a. SHIP Fact Sheet
- b. Infectious Disease Prevention Information – flu report shows low numbers to date in our area
- c. Health Hazard report on Radon – kits were distributed to the Board and Auditor. Kits are free of charge and available at the Public Health office
- d. Disaster Planning – State wide exercise in spring of 2017, Family Assistance Center Plan was reviewed
- e. Quality and Accessibility of Services Report was shared

Highway Engineer Lon Aune addressed the Board.

General Discussion

- a. Revised Ditch maps are out for review regarding buffer strip requirements
- b. 404 Assumption report close to completion
- c. WCA – wetland banking letter – to be discussed at County Engineers AMC meeting
- d. Enbridge Correspondence regarding line 3 replacement status – still moving forward

- e. State Correspondence indicated that they will enforce penalties for mowing on State roadways without permits
- f. Employee update on retirements and medical leave coverage
- g. Township Billing Update – proposed changes in policies to address late payments for billed services

Unanimous approval was given to recess the regular meeting and open the Ditch Authority meeting. **M/S/C – Borowicz, Bring**

State Ditch 2 – Cleaning in Section 24 in Donnelly Township was reviewed and will be brought forth at a subsequent meeting for consideration

CD 3 – Some work is now being completed on this system

SD 90 – Work has begun on a two mile stretch

The Board unanimously closed the Ditch Authority meeting and reopened the regular Board meeting. **M/S/C – Vonasek, Bring**

The Board met with Sheriff Jason Boman and Deputy Cody Gillund. K-9 “officer” Eva, the new Belgian Malinois K-9 dog, was introduced to the commissioners. Sheriff Boman provided a year-end report to the Board. 2016 Revenues and Expenditures were reviewed. There has been an increase in the number of deaths in 2016, causing the autopsy and overtime budgets to be slightly higher than other years. Overall, expenditures are keeping within budget for the year. Dispatch/Jailor Ryan Swanson has resigned. The Board unanimously approved to rehire this position at fulltime. **M/S/C – Bring, Vonasek** Mr. Boman indicated that there will be a retirement with the Victims Advocate position possibly in 2017. Deputy Gillund provided a demonstration of Eva’s capabilities to the Board.

Extension Educator Van Swanson and County Ag Services Director Bill Craig provided the Board with year-end reports. Mr. Swanson indicated that there were 110 4H members enrolled in the County in 2016. The County Fair went well despite the wet conditions, slightly down in totals at the food stand. Livestock numbers, regular exhibits, and State Fair trips were up this year. One youth attended the YELLO program. Record judging and banquet numbers were also up. Van is looking forward to a good 2017 and encourages any who want to be part of 4H to contact the Extension office at 745-5232.

Bill Craig shared information regarding the Soybean/Corn Growers Association meeting for Thursday, December 15<sup>th</sup> at 8:30 am in Newfolden. Other winter meeting dates were shared. Mr. Craig indicated that the late freeze this spring had many calls on negative effects on acorns, alfalfa, and rhubarb. Tomato blight, soybean phytophthora, Spotted Wing Drosophila strawberry insets, and stewards wilt in corn were some of the major disease and plant insect issues for the year. Wet conditions made farming a challenge this year all are quite aware of. Nineteen commercial pesticide applicator license tests were given. Seven seed samples were taken with one issue on germination. Mr. Craig will be working with townships on specific weed control programs in 2017 and hope to obtain some state funding to assist with this process. For any Ag issues, Mr. Craig is also available at the Extension office at 745-5232.

Veteran Service Officers Wayne Kilen and Brett Brandon provided an end of year report to the Board. Mr. Brandon has been seeing an increase in new veterans that have not been active in the past. Hearing loss benefits have been sought for many with overall good results. Wayne will be retiring at the end of March. The Board thanked Wayne for his many years of dedicated service as County Veteran Service Officer. One of the biggest challenges they face continues to be working through the VA processing, but they are glad to do it if veterans can be helped, which is the most rewarding part of the job. Brett provided a positive year-end feedlot update. Mr. Brandon has been able to utilize the new County GIS information to assist him with feedlot inspections. 10 inspections will be completed by the end of 2016.

Technology Coordinators Leanne Novacek and Liz Dustin provided a year-end report to the Board. Off site data protection is now in place for all server data. The Board would like to see all employees back up their county files on the server and work with the Technology department to accommodate this. The current firewall is near the end of its life and will be replaced in 2017 as budgeted. The AS 400 I Series is currently scheduled to be updated in two years. The ditches have now been updated in the GIS system and Liz asks that all look over to ensure accuracy before it is sent out to the plat book company. Ms. Dustin would like to eventually provide updates on parcel maintenance in house. One goal for GIS is to identify and provide new layers for information on the GIS system, including feedlots, highway and ditch information, and land sales in the County as time permits.

Maintenance Engineer Rodger Haugtvedt met with the Board to discuss an issue and options on how to deal with a crack in one courthouse boiler. Rodger will get more numbers on how much various options will cost for future consideration.

Auditor Treasurer Peters presented the following in his report:

1. The Board set Per Diems for 2017 at \$60/meeting unanimously. **M/S/C – Borowicz, Miller**
2. TNT Discussion
3. The Board unanimously approved to reappoint Ron Abrahamson to another three year term to the Marshall & Polk Rural Water System Board of Directors. **M/S/C – Vonasek, Miller**
4. 2017 Budget Review
5. Benefits Review
6. Year End Ditch Borrowing Consideration
7. Tax Collection Update
8. Election Update
9. Investment Update
10. County Program Aid Public information statement review
11. Ag Center funding request for \$4000 was considered with no action taken at this time.
12. Employee Christmas Party will be held on Friday, December 16<sup>th</sup> at 11:30 am.

The Board unanimously approved to reappoint LeRoy Ose to another three year term on the Red Lake Watershed Board of Managers. **M/S/C – Bring, Vonasek**

The meeting was adjourned at 2:10 p.m. by Chairman Kiesow.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER